OCR
Oxford Cambridge and RSA

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For the attention of the Education Manager

Important information and action regarding the future delivery of *ICT Qualifications* linked to the Ministry of Justice contract

As you may be are aware, OCR (Oxford Cambridge and RSA) was successful in its bid to the Ministry of Justice (MoJ) to be the **exclusive** provider of Information Communication Technology (ICT) qualifications for adult learners in England's prisons from August 2018.

Centres providing prison education will be able to choose from OCR's Entry Level to Level 3 qualification range, which includes Functional Skills, IT User Skills (ITQ), Cambridge Technicals, GCSEs and A Levels. This offers both vocational and academic options to suit all learners.

- More information about the contract is on our website, along with a list of all the qualifications included.
- Information, specifications and resources for each ICT qualification can be found on the Computing homepage, and there is also a dedicated area of the website for offender learning.

As a result of this contract, there are some **key actions required by all prisons**. Please complete these as soon as possible.

Actions required by all prisons:

1. Please can you as the education manager, your exams officer and teaching staff register to receive our email updates. You can select the subjects or specific qualifications areas you are interested in.
2. Please complete the OCR Expression of Interest form to let us know the ICT qualifications your prison will be providing from August 2018, along with some approximate learner numbers.
3. If you are not currently a registered OCR centre, or wish to increase your offer of OCR qualifications, please visit the Become an OCR centre page for more information and next steps.
4. We will shortly be inviting you to a support network. Please look out for and accept this invitation, which will reach you via your Education Provider. If you have any queries please contact Assad Razzaq, your dedicated Customer Support Manager (contact details below). We look forward to seeing you there.

OCR contact information:

- The OCR Customer Contact Centre will be able to answer the majority of queries. Open weekdays from 8am-5pm, they aim to resolve queries within five working days although the majority are resolved much quicker – 80% are resolved by the call centre advisors. A dedicated phone option and email address will be provided, with fully briefed and knowledgeable advisors on hand.
  - Call them on 02476 851509 or email vocational.qualifications@ocr.org.uk.

- For termly hub meetings, regional networks and other face to face support activity, the dedicated OCR Customer Support Manager is Assad Razzaq. His mobile number and email address are as follows: 07712 854282 and assad.razzaq@ocr.org.uk
- For contract questions please contact Ruth Carter by calling 02476 856248 or emailing ruth.carter@ocr.org.uk

Please make sure OCR has the name and contact information for:

- You as the Education Manager
- Your exams officer
- Your teaching staff

Wider Information:

- If you would like to receive our free ***Education Landscape Policy Updates*** then please send an email to us at policy@ocr.org.uk with your name, centre name and email address.

- Lists of OCR qualifications by subject area and qualification type can be found on our website.

- A list of additional OCR teacher training and CPD opportunities can be found within our CPD Hub.

- OCR also run a number of teacher networks for each subject that could be a great support to your teaching staff. More information about these networks, plus a list of the events we're running, can be found on our website.

- If you or any of your colleagues are interested in becoming an OCR moderator, examiner or assessor then more information is available within the examiners and assessors part of our website.

We are looking forward to working with you and supporting your learners.

Regards

David Savidge – *Head of Strategic Consortia (North)*
Natalie Jenkins – *Head of Strategic Consortia (South)*