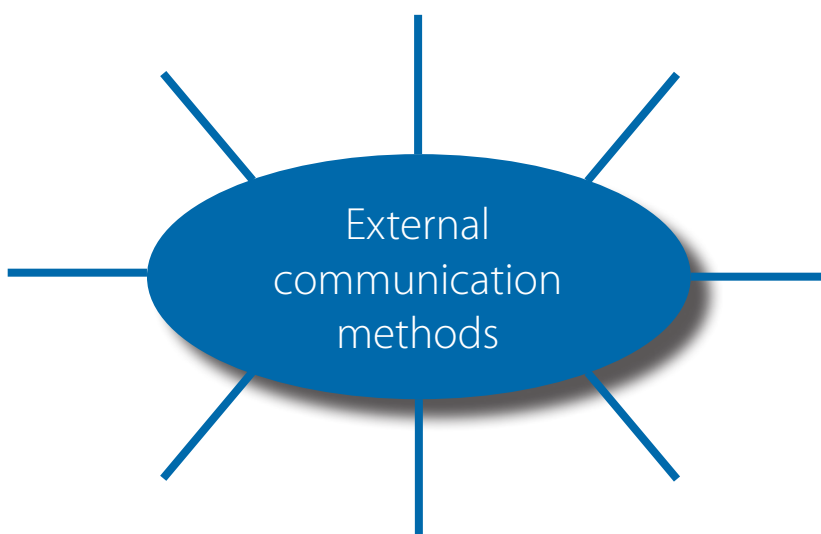
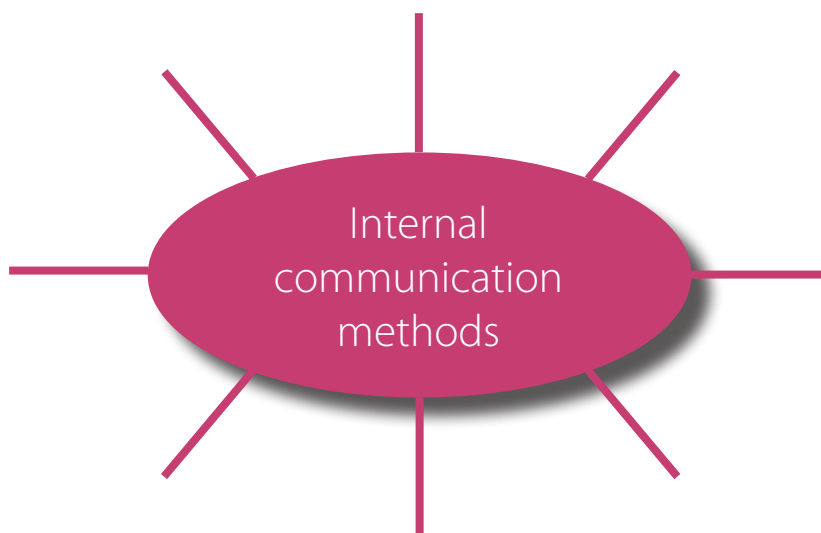


Communications Activity 1

Investigate the different ways a team/group with which you are familiar communicates. You might choose the example of your household, a club or a sports team.

Complete the spider diagrams below (by writing the name of a communications method at the end of each line) to show the ways the team/group communicate internally and externally.



Communications Activity 3

Use the tables below to compare different types of internal and external communication. Think about the advantages and disadvantages of each method of communication and where it is best used.

Internal communications:

Communication method	Advantages	Disadvantages	Best used for

External communications:

Communication method	Advantages	Disadvantages	Best used for