|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | **Evidence Record Sheet**  OCR Level 4 Diploma in Career Information and Advice | | |
|  | | | | | |
| **Unit Title:** | **Career choice theories and concepts to support clients** | | | | |
| **OCR unit number:** | **Unit 05** | | | | |
|  |  | | | | |
| **Learner Name:** |  | | | | |
| I confirm that the evidence provided is a result of my own work. | | | | | |
| **Signature of learner:** | |  | | **Date:** |  |

| **Learning Outcomes** | **Assessment Criteria** | **Evidence Reference** | **Assessment Method\*** |
| --- | --- | --- | --- |
| 1. Understand career choice theories | 1.1 explain theories of career choice  1.2 analyse ways clients make careers decisions  1.3 analyse methods to make clients aware of career opportunities |  |  |
| 2. Understand the concepts and techniques used to support and empower clients | 2.1 explain the concepts of support, enabling and empowerment of clients  2.2 analyse how to determine the form of support required by clients  2.3 evaluate ways to help clients to develop decision-making skills  2.4 evaluate ways to help clients to develop self-awareness |  |  |
| 3. Understand the role of motivation and raising of aspirations in meeting the needs of clients | 3.1 explain why clients need to be motivated to meet their career guidance and development needs  3.2 explain why client aspirations often need to be raised to meet their career guidance and development needs |  |  |
| 4. Understand the practitioner’s role in motivating and raising the aspirations of clients | 4.1 explain the role of the practitioner in developing client motivation skills  4.2 analyse methods used to motivate clients  4.3 explain techniques to raise aspirations of clients |  |  |
| **\*Assessment method key:** O = observation of learner, EP = examination of product; EWT = examination of witness testimony; ECH = examination of case history; EPS = examination of personal statement; EWA = examination of written answers to questions; QL = questioning of learner; QW = questioning of witness; PD = professional discussion | | | |

I confirm that the learner has demonstrated competence by satisfying all of the criteria for this unit and that I have authenticated the work.

Signature of assessor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name (in block capitals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Countersignature of qualified assessor (if required) and date:

IV initials (if sampled) and date: Countersignature of qualified IV (if required) and date: