

Unit Title:	Explore and agree the career guidance and development needs of clients
OCR unit number:	Unit 05
Level:	6
Credit value:	6
Guided learning hours:	40

## Unit purpose and aim

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This unit aims to develop the learner's critical understanding and application of career guidance and development techniques and theories used for exploring and agreeing client need, identifying options, selecting a course of action, planning, implementing and reviewing a course of action including overcoming barriers to achieving a course of action.

Learning Outcomes	Assessment Criteria
<p>The learner can:</p> <p>1. Understand methods to explore client career guidance and development needs</p>	<p>The learner will:</p> <p>1.1 evaluate methods to explore the career guidance and development needs of clients</p> <p>1.2 evaluate methods used to develop client decision-making skills with respect to their career guidance and development needs</p>
<p>2. Understand methods to agree client career guidance and development needs</p>	<p>2.1 evaluate methods used to agree career guidance and development options</p> <p>2.2 analyse ways to include clients in the planning and ownership of career guidance and development options</p>
<p>3. Be able to explore the career guidance and development needs of clients</p>	<p>3.1 use a range of models and techniques to explore, support and challenge the career guidance and development needs of clients</p> <p>3.2 use skills and techniques to check client understanding</p>
<p>4. Be able to agree action plans with clients to meet their career guidance and development needs</p>	<p>4.1 agree the objectives and content of action plans with clients to meet their career guidance and development needs</p> <p>4.2 establish with clients support needed to achieve career guidance and development objectives</p>

5. Be able to evaluate with clients the impact of career guidance and development	5.1 apply methods to evaluate with clients the impact of career guidance and development 5.2 use evaluation of impact to agree with clients their further career guidance and development needs 5.3 record plans agreed with clients for further career guidance and development
6. Be able to evaluate the application of career guidance and development theories and models in working with clients	6.1 comment on and evaluate the effectiveness of career guidance and development theories and models when working with clients

## Assessment

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This unit is internally assessed and externally verified by OCR Assessors. Assessment must include direct observation of practice. Simulations are not allowed.

To achieve a Pass, learners must produce evidence which meets all the assessment criteria.

## Evidence requirements

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All evidence of a learner's performance must be generated in the workplace. Learners must produce their own work and assessors use a range of assessment methods. More information about suitable forms of evidence can be found in the OCR Level 6 Diploma in Career Guidance and Development Centre Handbook.

## Guidance on assessment and evidence requirements

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In order to provide appropriate evidence to meet the assessment criteria for this unit the following methods can be used in addition to the requirement for observation:

- case study
- product evidence.

The use of observation should preferably be face to face or through 'visual technology'. The use of audio recordings is allowed where the above options are not accessible or for a telephone guidance-based service.