

Unit Title:	Use diagnostic and assessment tools with clients
OCR unit number:	Unit 08
Level:	5
Credit value:	6
Guided learning hours:	40

Unit purpose and aim

This unit aims to develop the learner's understanding of the range, purpose and application of diagnostic and assessment tools and to help the learner to use these with clients.

Learning Outcomes	Assessment Criteria
<p>The learner can:</p> <ol style="list-style-type: none"> Understand the purpose and application of diagnostic and assessment tools 	<p>The learner will:</p> <ol style="list-style-type: none"> 1.1 explain the reasons for diagnosing and assessing the needs of clients 1.2 evaluate the purpose of different diagnostic and assessment tools used with clients 1.3 analyse the outcomes from use of diagnostic and assessment tools
<ol style="list-style-type: none"> Be able to use diagnostic and assessment tools with clients 	<ol style="list-style-type: none"> 2.1 review diagnostic or assessment tools to meet client needs 2.2 inform clients about the purpose and use of diagnostic or assessment tools 2.3 question clients to determine selection of diagnostic or assessment tools 2.4 apply diagnostic or assessment tools to determine client needs 2.5 interpret the results of the diagnostic or assessment tools 2.6 discuss with clients the outcomes of the diagnosis or assessment in relation to their career guidance and development needs

Assessment

This unit is internally assessed and externally verified by OCR Assessors. Simulations are not allowed.

To achieve a Pass, learners must produce evidence which meets all the assessment criteria.

Evidence requirements

All evidence of a learner's performance must be generated in the workplace. Learners must produce their own work and assessors use a range of assessment methods. More information about suitable forms of evidence can be found in the OCR Level 6 Diploma in Career Guidance and Development Centre Handbook.

Guidance on assessment and evidence requirements

In order to provide appropriate evidence to meet the assessment criteria for this unit the following methods can be used:

- assignment/report evaluation of a range of diagnostic and assessment tools
- case study
- observation
- product evidence
- professional discussion
- witness testimony.

The use of observation should preferably be face to face or through 'visual technology'. The use of audio recordings is allowed where the above options are not accessible or for a telephone guidance-based service.