|  |  |
| --- | --- |
|  | **Evidence Record Sheet**OCR Level 6 Diploma in Career Guidance and Development |
|  |
| **Unit Title:**  | **Plan and design career-related learning programmes** |
| **OCR unit number:** | **Unit 19** |
|  |  |
| **Learner Name:** |  |
| I confirm that the evidence provided is a result of my own work. |
| **Signature of learner:** |  | **Date:** |  |

| **Learning Outcomes** | **Assessment Criteria** | **Evidence Reference** | **Assessment Method\*** |
| --- | --- | --- | --- |
| 1. Understand career learning theories and how these can be applied to the design of programmes of career-related learning | 1.1 analyse theories of career learning1.2 evaluate the application of career learning theories to the design of the careers programme in own organisation |  |  |
| 2. Understand how the aims of career-related learning fit into the overall aims of own organisation | 2.1 explain what the aims of career related learning are and how they link into the aims of own organisation |  |  |
| 3. Understand how career-related learning is interpreted and delivered in different institutions | 3.1 identify the different models of career-related learning3.2 critically analyse the different models and explain the advantages and disadvantages of each model  |  |  |
| 4. Understand how the aims of career-related learning can be translated into programmes of learning and work | 4.1 critically evaluate the various national initiatives that have included careers education and work-related learning resulting in published frameworks of learning outcomes and objectives |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Learning Outcomes** | **Assessment Criteria** | **Evidence Reference** | **Assessment Method\*** |
| 5. Understand the full range of education, training and employment opportunities and integrate this information into careers programmes | 5.1 summarise the main education, training and employment options and routes5.2 evaluate how career and labour market information is incorporated into the careers programme in own organisation |  |  |
| 6. Be able to design a career-related learning programme of work | 6.1 identify the key areas of content and where they may be covered or delivered in the curriculum, explaining their decisions6.2 devise schemes of work, identifying content, teaching methodology, learning resources and assessment criteria |  |  |
| 7. Be able to identify and negotiate with others suitable delivery methods | 7.1 investigate and identify a variety of delivery methods, discussing the suitability of each7.2 negotiate with external partners to contribute to the delivery process |  |  |
| 8. Be able to evaluate the career-related learning programme and make recommendations for improvement | 8.1 evaluate the effectiveness of the career-related learning programme in meeting its objectives8.2 recommend modifications to the programme, explaining how they will improve it |  |  |
| **\*Assessment method key:** O = observation of candidate, EP = examination of product; EWT = examination of witness testimony; ECH = examination of case history; EPS = examination of personal statement; EWA = examination of written answers to questions; QL = questioning of learner; QW = questioning of witness; PD = professional discussion |

I confirm that the learner has demonstrated competence by satisfying all of the criteria for this unit and that I have authenticated the work.

Signature of assessor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name (in block capitals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Countersignature of qualified assessor (if required) and date:

IV initials (if sampled) and date: Countersignature of qualified IV (if required) and date: