

Supporting Teaching and Learning in Schools

04465 Level 2 Certificate in Supporting Teaching and Learning in Schools

04466 Level 2 Certificate in Supporting the Wider Curriculum in Schools

Main features of the qualifications

These are competency based qualifications designed for those who work in a variety of support roles within a schools environment. The qualifications give learners the knowledge, understanding and skills they need for employment and also provide career development opportunities. Consequently, they provide a course of study for full-time or part-time learners.

Target Audience

Level 2 Certificate in Supporting Teaching and Learning in Schools

This qualification is for those members of the school workforce who directly support the teaching and learning of pupils. The qualification incorporates the units in the Level 2 Award in Support Work in Schools and adds competency based units to reflect the role of those supporting pupils' learning.

Level 2 Certificate in Supporting the Wider Curriculum in Schools

This qualification has been developed to meet the needs of those working as midday assistants/supervisors or who support the wider activities of schools such as before and after school clubs. It incorporates the units in the Level 2 Award in Support Work in Schools and shares units with the Level 2 Certificate in Supporting Teaching and Learning in Schools, recognising that many in teaching assistant roles may have additional responsibilities in school.

This qualification has fewer credits than the Level 2 Certificate in Supporting Teaching and Learning in Schools, which candidates who later progress to a teaching assistant role will be able to gain through the achievement of credit from additional units.

Qualification Structure

OCR Level 2 Certificate in Supporting Teaching and Learning in Schools

To achieve this qualification, candidates must achieve a total of 30 credits made up as follows:

Candidates must achieve all 24 credits from mandatory group A, and 3 credits from each of groups B and C.

Group A Mandatory units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|---|------------------------------|--------|-------|-----|
| 1 | TDA 2.1 | Child and young person development | H/601/3305 | 2 | 2 | 15 |
| 2 | TDA 2.2 | Safeguarding the welfare of children and young people | K/601/3323 | 3 | 2 | 20 |
| 3 | TDA 2.3 | Communication and professional relationships with children, young people and adults | F/601/3313 | 2 | 2 | 15 |
| 4 | TDA 2.4 | Equality, diversity and inclusion in work with children and young people | D/601/3321 | 2 | 2 | 15 |
| 7 | TDA 2.6 | Help improve own and team practice in schools | T/601/7391 | 3 | 2 | 15 |
| 8 | TDA 2.7 | Maintain and support relationships with children and young people | D/601/7403 | 3 | 2 | 15 |
| 9 | TDA 2.8 | Support children and young people's health and safety | T/601/7410 | 3 | 2 | 15 |
| 10 | TDA 2.9 | Support children and young people's positive behaviour | T/601/7407 | 2 | 2 | 15 |
| 11 | TDA 2.10 | Support learning activities | A/601/7411 | 4 | 2 | 25 |

Group B Optional units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|--------------------------|------------------------------|--------|-------|-----|
| 5 | TDA 2.5 | Schools as organisations | T/601/3325 | 3 | 2 | 20 |
| 6 | TDA 3.2 | Schools as organisations | A/601/3326 | 3 | 3 | 15 |

Group C Optional units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|---|------------------------------|--------|-------|-----|
| 12 | TDA 2.11 | Contribute to supporting bilingual learners | L/601/7414 | 2 | 2 | 12 |
| 13 | TDA 3.9 | Invigilate tests and examinations | Y/601/7416 | 3 | 3 | 19 |
| 14 | TDA 2.12 | Prepare and maintain learning environments | D/601/7417 | 3 | 2 | 18 |
| 15 | TDA 2.13 | Provide displays in schools | K/601/6500 | 3 | 2 | 15 |
| 16 | TDA 3.7 | Support assessment for learning | A/601/4072 | 4 | 3 | 20 |
| 17 | TDA 2.14 | Support children and young people at meal or snack times | A/601/6517 | 3 | 2 | 18 |
| 18 | TDA 2.15 | Support children and young people with disabilities and special educational needs | D/601/6526 | 4 | 2 | 26 |
| 19 | TDA 2.16 | Support children and young people's play and leisure | T/601/6564 | 3 | 2 | 16 |
| 20 | TDA 2.17 | Support children and young people's travel outside of the setting | Y/601/6573 | 3 | 2 | 22 |
| 21 | TDA 2.18 | Support extra-curricular activities | M/601/6577 | 3 | 2 | 15 |
| 22 | TDA 2.19 | Support the use of information and communication technology for teaching and learning | A/601/6579 | 2 | 2 | 12 |
| 23 | HSC 2028 | Move and position individuals in accordance to their plan of care | J/601/8027 | 4 | 2 | 26 |
| 24 | HSC 2001 | Provide support for therapy sessions | D/601/9023 | 2 | 2 | 14 |

OCR Level 2 Certificate in Supporting the Wider Curriculum in Schools

To achieve this qualification, candidates must achieve a total of 20 credits made up as follows: Candidates must achieve all 14 credits from mandatory group A, and 3 credits from each of groups B and C.

A minimum of 17 credits must be achieved at Level 2; the remaining credits can be at level 2 or 3.

Group A Mandatory units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|---|------------------------------|--------|-------|-----|
| 1 | TDA 2.1 | Child and young person development | H/601/3305 | 2 | 2 | 15 |
| 2 | TDA 2.2 | Safeguarding the welfare of children and young people | K/601/3323 | 3 | 2 | 20 |
| 3 | TDA 2.3 | Communication and professional relationships with children, young people and adults | F/601/3313 | 2 | 2 | 15 |
| 4 | TDA 2.4 | Equality, diversity and inclusion in work with children and young people | D/601/3321 | 2 | 2 | 15 |
| 9 | TDA 2.8 | Support children and young people's health and safety | T/601/7410 | 3 | 2 | 15 |
| 10 | TDA 2.9 | Support children and young people's positive behaviour | T/601/7407 | 2 | 2 | 15 |

Group B Optional units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|--------------------------|------------------------------|--------|-------|-----|
| 5 | TDA 2.5 | Schools as organisations | T/601/3325 | 3 | 2 | 20 |
| 6 | TDA 3.2 | Schools as organisations | A/601/3326 | 3 | 3 | 15 |

Group C Optional units

| OCR Unit No. | SSC Unit No. | Unit Title | Unit Accreditation No. (UAN) | Credit | Level | GLH |
|--------------|--------------|---|------------------------------|--------|-------|-----|
| 8 | TDA 2.7 | Maintain and support relationships with children and young people | D/601/7403 | 3 | 2 | 15 |
| 17 | TDA 2.14 | Support children and young people at meal or snack times | A/601/6517 | 3 | 2 | 18 |
| 19 | TDA 2.16 | Support children and young people's play and leisure | T/601/6564 | 3 | 2 | 16 |
| 20 | TDA 2.17 | Support children and young people's travel outside of the setting | Y/601/6573 | 3 | 2 | 22 |
| 21 | TDA 2.18 | Support extra-curricular activities | M/601/6577 | 3 | 2 | 15 |

Progression opportunities

OCR offers a range of qualifications related to teaching and learning, many of which would provide useful opportunities to progress following achievement of this Certificate, such as the Level 3 Certificate in Supporting Teaching and Learning in Schools and the Level 3 Diploma in Specialist Support for Teaching and Learning in Schools. In addition, successful completion of the qualification could lead to progression within employment, including Higher Level Teaching Assistant Status.

Candidates can use this qualification in order to gain the proof of knowledge, understanding and skills required for employment in this sector.

Forms of assessment

These qualifications are competence-based. This means that they are linked to a person's ability to competently perform a range of tasks connected with their work.

These qualifications are internally assessed and internally verified by centre staff and externally verified by OCR Assessors.

Certification

There will be opportunities for candidates to claim both full award and unit certification.

The full award certificate will show the qualification title and qualification number/accreditation information.

The unit certificate will also show the credit value of the unit achieved.

Qualification support

OCR's website, www.ocr.org.uk, contains an area dedicated to these qualifications. The Centre Handbook components, including guidance on the assessment and the units can be downloaded from this web page.

If you need clarification on any aspect of the assessment or administration of these qualifications, please contact OCR's Customer Contact Centre on **024 76 851509**.

OCR runs a regular programme of training workshops for tutors and assessors. For more details, please contact OCR's Training and Customer Support Team on **024 76 496398**.

What to do next

To seek approval to offer this qualification, please apply on-line following the step-by-step guide to applying for approval for vocational qualifications indicated on our 'Centre Approval' webpage.

You might be interested to know that OCR staff are available to help with any aspect of setting up a vocational assessment centre. Through an advisory telephone call or a centre visit, we can assist, not only with the completion of the form, but also provide advice on the following areas:

- identifying potential candidates and marketing opportunities
- meeting OCR requirements
- identifying resourcing levels, both in terms of staff and equipment
- the documents you might need for the benefit of the candidates and a smooth running centre operation

For further information, please get in touch with our Customer Contact Centre by phone: **(024 7685 1509)**; email: vocational.qualifications@ocr.org.uk; or in writing: OCR Customer Contact Centre, OCR, Westwood Way, Coventry, CV4 8JQ.

A summary of how the approval process works is provided in our *Admin Guide for Vocational Qualifications* (publication ref. code: A850). Our *Fees List* contains the charges for centre evaluation, candidate entries and certification. Both documents are available to download from our website www.ocr.org.uk.

www.ocr.org.uk

OCR customer contact centre

Vocational qualifications

Telephone 024 76 851509

Facsimile 024 76 851633

Email vocational.qualifications@ocr.org.uk

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