

Cambridge Technicals Checkpoint 2

For Cambridge Technicals Checkpoint 2, we need you to check qualification entries (registrations) and the status of contributing units for each student due to receive a qualification result in August 2023. A declaration must then be submitted for your centre between **15 and 23 June** to confirm the details for all students are correct.

You will complete the qualification and unit checks and submit the declaration using the [Cambridge Technicals Progress Tracker](#), which can be accessed via our 'single sign-on service', [My Cambridge](#).

To support you, this handy checklist summarises the checks to complete before the declaration is submitted – please also read the full guidance on [our website](#), which provides helpful troubleshooting advice.

If you have any queries, please contact our Customer Support Centre on 01223 553998 or at support@ocr.org.uk.

What do I need to check?

Qualifications

Check	Where	✓
Each student is showing as 'certificating in August 2023' You can check students' certification status in the Progress Tracker from 9 June You must inform OCR about any students who are no longer able to complete their qualification this summer so their status can be amended in the Progress Tracker	Progress Tracker	
Each student is showing against the expected qualification All students must be entered for the correct qualification	Progress Tracker	
Each student is taking the correct combination of units with the minimum guided learning hours (GLH) for the qualification When combining units for the chosen qualification, the rules for the qualification/pathway must be followed The combined GLH for the units students are taking must total at least the minimum GLH required for the qualification	Entry codes booklet , centre handbook , qualifications calculator	

Examined units

Check	Where	✓
Required examined units are showing as 'Result achieved' or 'Entry received' 'Result achieved' – confirms the student achieved the unit in a previous exam series 'Entry received' – confirms an entry has been made for the June 2023 series Action may be required where a student is absent from an exam in the June 2023 series	Progress Tracker	

Moderated units

Check	Where	✓
Final moderation visits are scheduled Moderation visits after 30 June may mean results are not available by results day	Your centre records	
Required moderated units are showing as 'Result achieved', 'Claim submitted' or 'Claim sampled' 'Result achieved' – confirms the student achieved the unit 'Claim submitted' – confirms a moderation claim has been submitted in Interchange 'Claim sampled' – confirms the sample has been selected by the moderator in advance of the visit	Progress Tracker	

Reduction in assessment from 2021/22

Check	Where	✓
All 'pending' reduction in assessment requests are showing as 'RIA received' Each student who used reduction in assessment in 2021/22 must have the status 'RIA received' against the correct unit(s)	Progress Tracker	

! Students without a valid qualification entry (registration) and the required unit achievements will not receive a result by results day