

**FOR THE ATTENTION OF THE HEALTH AND SOCIAL CARE
COORDINATOR**

February 2011

Ref: Ref: Q/Post-19/Develop/QCF/Health and Social Care/Correspondence/External/clarification
assessment model PWCS Certificates

Dear Colleague

**CLARIFICATION ON THE ASSESSMENT MODEL FOR OCR'S LEVEL 2 AND 3
CERTIFICATES IN PREPARING TO WORK IN ADULT SOCIAL CARE**

I would just like to draw your attention to clarification which has been added to Section 3,
Assessment and Moderation, of the Centre Handbook for the above qualifications.

The clarification relates to the assessment model for the above qualifications.

OCR will produce a model assignment for each unit of OCR's Level 2 and 3 Certificates in
Preparing to Work in Adult Social Care. Candidates can use these to generate evidence for the
units. The tasks in these model assignments relate to the assessment criteria in the unit and are
set around work-based scenarios. The model assignments give a format for the evidence for
each task, but tutors will have flexibility to change the type and format of evidence to suit the
needs of individual candidates.

Centres do not, however, have to use the OCR model assignments. Centres can either adapt
the OCR model assignments or devise their own assignments, work books or tasks for the
purposes of assessment. If centres choose this option, they don't have to send the adapted
assessment material to OCR for approval, but it is their responsibility to ensure that the material
will still enable candidates to meet all the learning outcomes and assessment criteria in full.

Centres should enable candidates to produce evidence in a variety of different forms, for
example through product evidence, presentations, posters or projects. Centres are encouraged
to emphasise the practical application of the assessment criteria, providing a realistic scenario
for candidates to adopt.

Candidates will need to produce a portfolio of evidence which will meet the learning outcomes
and assessment criteria in full. The evidence will be assessed in the centre and externally
moderated by OCR Examiner-moderators.

The following model assignments are now available on the web pages for the above
qualifications. The remaining model assignments will follow in due course.

OCR Level 2 Certificate in Preparing to Work in Adult Social Care

Unit PWCS 21 – Principles of communication in adult social care settings

Unit PWCS 26 – Understand person-centred approaches in adult social care settings

Unit PWCS 27 – Understand health and safety in social care settings

OCR Level 3 Certificate in Preparing to Work in Adult Social Care

Unit PWCS 31 – Principles of communication in adult social care settings

Unit PWCS 37 – Understand health and safety in social care settings

Section 3 of the Centre Handbook gives further information on the assessment, internal standardisation and the external moderation processes.

Yours sincerely

Nicoline Hunt
Qualifications Manager
Qualifications and Curriculum Division