

GCSE

Business

J204/01: Business 1: business activity, marketing and people

General Certificate of Secondary Education

Mark Scheme for June 2024

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This mark scheme is published as an aid to teachers and students, to indicate the requirements of the examination. It shows the basis on which marks were awarded by examiners. It does not indicate the details of the discussions which took place at an examiners' meeting before marking commenced.

All examiners are instructed that alternative correct answers and unexpected approaches in candidates' scripts must be given marks that fairly reflect the relevant knowledge and skills demonstrated.

Mark schemes should be read in conjunction with the published question papers and the report on the examination.

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This document has 28 pages

MARKING INSTRUCTIONS

PREPARATION FOR MARKING RM ASSESSOR

- Make sure that you have accessed and completed the relevant training packages for on-screen marking: RM Assessor Assessor Online Training;
 OCR Essential Guide to Marking.
- 2. Make sure that you have read and understood the mark scheme and the question paper for this unit. These are posted on the RM Cambridge Assessment Support Portal http://www.rm.com/support/ca
- 3. Log-in to RM Assessor and mark the **required number** of practice responses ("scripts") and the **number of required** standardisation responses.

YOU MUST MARK 5 PRACTICE AND 10 STANDARDISATION RESPONSES BEFORE YOU CAN BE APPROVED TO MARK LIVE SCRIPTS.

MARKING

- 1. Mark strictly to the mark scheme.
- 2. Marks awarded must relate directly to the marking criteria.
- 3. The schedule of dates is very important. It is essential that you meet the RM Assessor 50% and 100% deadlines. If you experience problems, you must contact your Team Leader (Supervisor) without delay.
- 4. If you are in any doubt about applying the mark scheme, consult your Team Leader by text or the RM Assessor messaging system, or by email.

5. Crossed Out Responses

Where a candidate has crossed out a response and provided a clear alternative then the crossed out response is not marked. Where no alternative response has been provided, examiners may give candidates the benefit of the doubt and mark the crossed out response where legible.

Multiple Choice Question Responses

When a multiple choice question has only a single, correct response and a candidate provides two responses (even if one of these responses is correct), then no mark should be awarded (as it is not possible to determine which was the first response selected by the candidate).

When a question requires candidates to select more than one option/multiple options, then local marking arrangements need to ensure consistency of approach.

Contradictory Responses

When a candidate provides contradictory responses, then no mark should be awarded, even if one of the answers is correct.

Short Answer Questions (requiring only a list by way of a response, usually worth only one mark per response)

Where candidates are required to provide a set number of short answer responses then only the set number of responses should be marked. The response space should be marked from left to right on each line and then line by line until the required number of responses have been considered. The remaining responses should not then be marked. Examiners will have to apply judgement as to whether a 'second response' on a line is a development of the 'first response', rather than a separate, discrete response. (The underlying assumption is that the candidate is attempting to hedge their bets and therefore getting undue benefit rather than engaging with the question and giving the most relevant/correct responses.)

Short Answer Questions (requiring a more developed response, worth **two or more marks**)

If the candidates are required to provide a description of, say, three items or factors and four items or factors are provided, then mark on a similar basis – that is downwards (as it is unlikely in this situation that a candidate will provide more than one response in each section of the response space.)

Longer Answer Questions (requiring a developed response)

Where candidates have provided two (or more) responses to a medium or high tariff question which only required a single (developed) response and not crossed out the first response, then only the first response should be marked. Examiners will need to apply professional judgement as to whether the second (or a subsequent) response is a 'new start' or simply a poorly expressed continuation of the first response.

- 6. Always check the pages (and additional objects if present) at the end of the response in case any answers have been continued there. If the candidate has continued an answer there, then add a tick to confirm that the work has been seen.
- 7. Award No Response (NR) if:
 - there is nothing written in the answer space

Award Zero '0' if:

anything is written in the answer space and is not worthy of credit (this includes text and symbols).

Team Leaders must confirm the correct use of the NR button with their markers before live marking commences and should check this when reviewing scripts.

- 8. The RM Assessor **comments box** is used by your team leader to explain the marking of the practice responses. Please refer to these comments when checking your practice responses. **Do not use the comments box for any other reason.**If you have any questions or comments for your team leader, use the phone, the RM Assessor messaging system, or e-mail.
- 9. Assistant Examiners will send a brief report on the performance of candidates to their Team Leader (Supervisor) via email by the end of the marking period. The report should contain notes on particular strengths displayed as well as common errors or weaknesses. Constructive criticism of the question paper/mark scheme is also appreciated.
- 10. For answers marked by levels of response:
 - a. To determine the level start at the highest level and work down until you reach the level that matches the answer
 - b. To determine the mark within the level, consider the following

Descriptor	Award mark
On the borderline of this level and the one below	At bottom of level
Just enough achievement on balance for this level	Above bottom and either below middle or at middle of level (depending on number of marks available)
Meets the criteria but with some slight inconsistency	Above middle and either below top of level or at middle of level (depending on number of marks available)
Consistently meets the criteria for this level	At top of level

11. Annotations

Annotation	Meaning
AN	Analysis (AO3a)
APP	Application (AO2)
BOD	Benefit of doubt
BP	Blank page
×	Cross
EVAL	Evaluation (AO3b)
K	Knowledge (AO1a)
NAQ	Not answered question
NUT	No use of text
OFR	Own figure rule
REP	Repeat
SEEN	Noted but no credit given
TV	Too vague
✓	Tick

Annotation	Meaning
U	Understanding (AO1b)

	S	ECTION A	4
Question	Answer	Marks	Assessment Objective
1	В	1	1b
2	В	1	2
3	С	1	2
4	В	1	1a
5	D	1	2
6	С	1	2
7	D	1	2
8	В	1	2
9	С	1	1b
10	Α	1	2
11	В	1	2
12	D	1	1b
13	В	1	2 (PS)
14	С	1	2
15	С	1	1a

Question	Answer	Mark	Guidance
16 (a)	Explain one way that limited liability affects the owners of a company.	2 AO1a 1 AO1b 1	One mark for knowledge of limited liability plus one further mark for understanding.
	 Knowledge/understanding may include: Owners/shareholders can only lose up to the amount originally invested Shareholders not required to repay/not personally liable for the company's debts The owner's personal assets are protected/not at risk/cannot be taken from them Due to separate legal identity/incorporation Less stress/worry/concern/risk/more financial security for shareholders Shareholders may be willing to take more risks May encourage shareholders to invest more Exemplar responses: Owners cannot lose more than the amount originally invested (1) so their personal belongings cannot be taken to repay debts (+1). A shareholder's liability for debts is limited (1) which means that they might be willing to take more risks (+1). 		Answers do not need to relate to Sainsbury's.

16	(b)	Explain three advantages for Sainsbury's of using television to advertise its products. Understanding may include:	6 AO1b 3 AO2 3	One mark for an advantage of using television advertising, up to a maximum of three marks.
		advertise its products. Understanding may include: Audio They can use a catchy jingle Audio sticks in the memory Visual Can use colour Can show images/products Can show celebrities Can reinforce brand colour scheme Video Can show moving images Can demonstrate products Adaptable Can adapt for different seasons Can create variations in adverts to form a campaign Large audience Reaches a large number of people/mass market Reaches a wide range of people Lots of people watch TV/customers have TVs Seen all over the country/world Targeting Can target specific customers (according to the channel/timing/programme)		
		 Can target market segments Application may include: Aimed at middle to high income customers. The supermarket industry is very competitive Show price match against Aldi Show visuals of its food Developing new products is important for Sainsbury's 		

Exemplar responses Television advertising is visual (1) which is useful to the supermarket because it can show its middle-class customers how good its food looks (APP).		
Sainsbury's can target customers (1) by carefully choosing the programme to show the advert (NUT). ARA		
Analyse one likely reason why Sainsbury's uses market segmentation when developing new products. Knowledge may include: Create products for specific customer needs Tailor products for specific customer needs Application may include: Aimed at middle to high income customers Sainsbury's develops new products to remain competitive Customers always looking for something new The supermarket industry is very competitive/lots of competitors Sainsbury's believes that good food should be accessible to everyone Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, reputation, efficiency, etc. Exemplar responses: Can alter products to satisfy the needs (1) of the middle to high income customers (APP). This will help boost revenue (+1). Can make products to target the needs of customer segments (1). This	3 AO1a 1 AO2 1 AO3a 1	One mark for a reason for using market segmentation. No further marks can be gained without knowledge. One further mark for application to Sainsbury's. One further mark for analysis of why market segmentation is used by a business. NB: Analysis must be business-facing. NB: No reward for what market segmentation is. Answer must relate to product development i.e. create, make, design, tailor, develop, alter, cater for, implement customer needs. Including image, packaging, quality, ingredients. Do not reward answers referring to post-development i.e. pricing, selling, promoting (marketing), advertising, launching, releasing, etc. Do not reward adaptations that attempt to meet the needs of ALL customers (as this does not
	Television advertising is visual (1) which is useful to the supermarket because it can show its middle-class customers how good its food looks (APP). Sainsbury's can target customers (1) by carefully choosing the programme to show the advert (NUT). ARA Analyse one likely reason why Sainsbury's uses market segmentation when developing new products. Knowledge may include: Create products for specific customer needs Tailor products for specific customer needs Application may include: Aimed at middle to high income customers Sainsbury's develops new products to remain competitive Customers always looking for something new The supermarket industry is very competitive/lots of competitors Sainsbury's believes that good food should be accessible to everyone Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, reputation, efficiency, etc. Exemplar responses: Can alter products to satisfy the needs (1) of the middle to high income customers (APP). This will help boost revenue (+1).	Television advertising is visual (1) which is useful to the supermarket because it can show its middle-class customers how good its food looks (APP). Sainsbury's can target customers (1) by carefully choosing the programme to show the advert (NUT). ARA Analyse one likely reason why Sainsbury's uses market segmentation when developing new products. Knowledge may include: • Create products for specific customer needs • Tailor products for specific customer needs Application may include: • Aimed at middle to high income customers • Sainsbury's develops new products to remain competitive • Customers always looking for something new • The supermarket industry is very competitive/lots of competitors • Sainsbury's believes that good food should be accessible to everyone Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, reputation, efficiency, etc. Exemplar responses: Can alter products to satisfy the needs (1) of the middle to high income customers (APP). This will help boost revenue (+1). Can make products to target the needs of customer segments (1). This will help Sainsbury's to maintain customer loyalty (+1).

16	(d)	(i)	Indicative content:	2 AO1a 2	One mark for each primary market research method identified, up to a maximum of two marks. Answers do not need to relate to Sainsbury's.
16	(d)	(ii)	Evaluate whether Sainsbury's should use primary or secondary market research methods in the future. Application may include: One of the UK's largest supermarkets Aimed at middle to high income customers Sainsbury's develops new products to remain competitive Customers always looking for something new Uses market segmentation to support successful product development The supermarket industry is very competitive Promotions are important, such as Sainsbury's Aldi price match Sainsbury's believes that good food should be accessible to everyone	7 AO2 2 AO3a 2 AO3b 3	Use marking grid to assess skill levels. Annotate as: Up to 2 marks for application to Sainsbury's Up to 2 marks for analysis Up to 3 marks for evaluation NB: Context must be used to help explain the pros/cons of the market research method for it to be awarded as application. Analysis must be business facing. For strong evaluation i.e., the full three marks, the evaluation must be contextual. No marks for stating features of market research methods, or examples of these methods e.g. questionnaire, survey, websites, census, etc. NB: Pros of one method are often the cons of the other method i.e. REP. Do not reward answers relating to 'accuracy', 'reliability', 'trustworthiness', 'ease' as these are too vague.

Analy	<i>y</i> eie	may	in	clu	<u>ط۵۰</u>
Allai	voio	HIGV		u	uc.

Points in favour of primary re	esear	ch
Primary MR is tailored/more specific to needs/gain answers to specific questions/more relevant	OR	Secondary MR may not be exactly what the business wants
Primary MR can be up-to-date	OR	Secondary MR may be outdated
Primary MR can select sample size	OR	Secondary MR uses predetermined sample size
Primary MR uses own design so can be sure it is in the form required	OR	Secondary MR may be in a form that cannot be easily analysed

Dainta in favour of accounts		
Points in favour of seconda	ry res	earcn
Secondary MR is	OR	Primary MR expensive/costly
cheaper/lower cost		
Secondary MR takes less	OR	Primary MR takes a lot of
time/less work		time/more work
Secondary MR has data	OR	Primary MR needs to be
readily available		collected
Secondary MR has a larger	OR	Primary MR is from a smaller
amount of information		pool

Evaluation includes:

A clear decision as to which type of market research Sainsbury's should use. This decision should be justified using relevant argument. For full marks the justification needs to be contextual.

Do **not** reward 'free'.

Exemplar response:	
Utilising primary market research means they can find out specific information (AN) about sales in its competitive market (NUT) so that Sainsbury's can fulfil the needs and wants of its middle to high income customers (APP).	
Using secondary market research is much cheaper (AN). However, since Sainsbury's is one of the largest UK supermarkets (APP) financial constraints are unlikely to be a problem.	
I think Sainsbury's should use primary market research (EVAL) in future because it needs specific information to help the company develop and market products to compete with rivals like Aldi (CONT) (EVAL)(EVAL).	
ARA	

Q16(dii) Evaluate whether Sainsbury's should use primary or secondary market research methods in the future.

	Application	Analysis	Evaluation
	(2 marks)	(2 marks)	(3 marks)
Strong	2 marks Two uses of context in relation to pros/cons of market research methods. [APP] [APP]	2 marks Two different pros/cons of market research methods (business-facing). [AN] [AN]	3 marks A justified contextual judgement about whether Sainsbury's should use primary or secondary market research methods in future. [EVAL] [EVAL] [EVAL] 2 marks A justified judgement about whether Sainsbury's should use primary or secondary market research methods in future. [EVAL] [EVAL] [EVAL]
Limited			
Limited	1 mark One use of context in relation to pros/cons of market research methods. [APP]	1 mark One pro/con of a market research method (business-facing). [AN]	1 mark A decision about whether Sainsbury's should use primary or secondary market research methods in future. [EVAL]

C	uestion	Answer	Mark	Guidance
17	(a)	State <u>two</u> aspects of employment law that may affect a business.	2 AO1a 2	One mark for each of two aspects of employment law that may affect a business.
		Answers may include: Discrimination/equality e.g. equal pay, disabilities, sexism, racism, ageism, etc Contract (of employment) Holidays Maternity pay/paternity pay Antenatal care Sick pay Working hours/days Breaks Minimum/living wage Health & safety Working environment Redundancy/dismissal e.g. severance pay and notice ARA		Answers do not need to relate to Clarks. Do not reward answers relating to fairness e.g. fair pay (0), treated fairly (0) as these are ethical rather than legal requirements. 'Employment rights' (0) TV 'Pay'/'How much they are paid' (0) TV

17	(b)	Analyse one advantage for Clarks of interpreting quantitative data when designing new products. Understanding may include: • Can sort/analyse/investigate/evaluation/judge/measure/compare/draw conclusions (not interpret) • Can identify/find/see trends • Can identify patterns (must be comparative)	3 AO1b 1 AO2 1 AO3a 1	One mark for an advantage of quantitative data. No further marks can be gained without understanding. One further mark for application to Clarks.
		Application may include: • Very competitive market/lots of competitors • Employs specialist designers • Fast-changing fashion trends • Footwear for children, women and men • Need to ensure new styles meet customer needs • Need to ensure new styles will be profitable Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, reputation, efficiency, etc. Exemplar responses: Quantitative data will help Clarks identify changes in demand (1) for its children's, women's and men's ranges (APP). Designing products to closely meet customer demand will lead to increased revenue (+1). The impact of a new promotion on Clarks' sales can be analysed (1). This will help Clarks improve its marketing efforts (+1).		One further mark for analysis of the advantage to a business of interpreting quantitative data. NB: Analysis must be business-facing. NB: No reward for what quantitative data is. Do not reward 'objective', 'numerical data', 'can be plotted on a graph'; advantages for business of these are required. NB: Do not reward 'can interpret' as this is the question. Advantage must be to Clarks and NOT the customer or other stakeholders. 'Patterns' must be comparative i.e. most popular, highest demand, sells better than the others. High sales (0) TV High demand (0) TV
		ARA		

17 (c)	Explain three reasons why employee retention is important for Clarks. Knowledge may include: Recruitment and selection Reduced need for recruitment Lower recruitment costs Less time taken to recruit Wider pool to recruit from Training and development Reduced need for training Lower training costs Less time taken to train Quality of workforce Retains skills, specialism, knowledge of the business, products, customers Size of workforce Avoid staff shortages/being understaffed Employee High motivation/work harder/better work ethic Engagement/commitment/goodwill/workforce loyalty Application may include: Yery competitive market/lots of competitors Specialist designers create new shoe styles Fast-changing fashion trends Need to ensure new styles meet customer needs Designers central to Clarks' success Exemplar responses: Clarks' training costs will be low (1) which means it can spend this money on promotion to help it to succeed in the very competitive market (APP)	6 AO1 3 AO2 3	One mark for a reason why employee retention is important for a business, up to a maximum of three marks. No further marks can be gained without knowledge. One further mark for each application to Clarks, up to a maximum of three marks. APP NB: No reward for what employee retention is. Do not reward 'high morale'/'feel valued' as these are personal benefits. Importance for the business is required.
	market (APP). It will prevent losing skills to business rivals (1) in this competitive market (NUT).		

17 (d) (i)	Analyse one advantage for Clarks of using interviews to select new designers. Understanding may include: Can assess the candidate's body language/facial cues/communication skills/personal presentation/personality/how they react under pressure Can assess how candidate would fit into the business/work in a team Can find out things from the candidate such as knowledge of the business, previous experience, skills, specialisms, etc Can compare candidates' responses to similar questions Application may include: Yery competitive market/lots of competitors Designers create new shoe styles Designers are specialist Fast-changing fashion trends Ranges for children, women and men Designers are central to business success Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, beating the competition, reputation, efficiency, productivity, customer service, innovation, teamwork, decision making, etc. Exemplar responses: The designers are specialists (APP). Therefore, interviews allow the interviewer to get answers to detailed questions to better understand their skills (1) leading to a competitive advantage for Clarks (+1). They can compare all candidates' answers to the same questions (1). So they can select a worker who will improve productivity (+1).	3 AO1b 1 AO2 1 AO3a 1	One mark for an advantage of using interviews to select employees. No further marks can be gained without understanding. One further mark for application to Clarks. One further mark for analysis of the advantage for a business of using interviews to select new employees. NB: Analysis must be business-facing. NB: No reward for what interviews are. Do not reward features of method e.g. 'can see candidate'/'can ask questions'; advantage for business of these is required. Advantage must be for Clarks and NOT the employee or customer. NB: 'designers' is in the wording of the question. Take care with APP. Do not reward 'find the best person for the job', 'find the most suited' as this is the purpose of all recruitment and selection methods.
	ARA		

17	(d)	(ii)	Analyse one advantage for Clarks of using references to select new designers. Understanding may include: Can confirm from a third party (e.g. previous employer, character referee) candidate attributes e.g the candidate's standard of work/behaviour/attitude/skills/personality/ teamworking/specialisms Can verify information (e.g. as supplied in an application form) Can offer additional information about the candidate (which they may not have disclosed) Low labour time/input/quicker/low cost	3 AO1b 1 AO2 1 AO3a 1	One mark for an advantage of using references to select employees. No further marks can be gained without understanding. One further mark for application to Clarks, using evidence from the text. One further mark for analysis of the advantage for a business of using references to select new employees.
			 Application may include: Very competitive market/lots of competition Designers are specialist Fast-changing fashion trends Employees need to work closely with other functional areas such as marketing, finance and retail Designers need to be able to interpret quantitative data 		NB: Analysis must be business-facing. NB: No reward for what references are. Do not reward features of method e.g. 'third party assessment'/'can ask questions'; advantage for business of these is required.
			Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, competitive advantage, beating the competition, reputation, efficiency, productivity, customer service, innovation, teamwork, decision making, etc.		Advantage must be for Clarks and NOT the employee or customer. NB: 'designers' is in the wording of the question. Take care with APP.
			Exemplar responses: References indicate which candidates have had good teamworking skills with a previous employer (1). This is important because the designers will work with colleagues from other functional areas (APP), potentially increasing productivity in the workplace (+1).		Do not reward 'find the best person for the job', 'find the most suited' as this is the purpose of all recruitment and selection methods.

			The reference can verify the information on an application form (1) which should help to increase competitive advantage (+1).		
17	(d)	(iii)	Recommend whether using interviews or references is likely to be more effective for selecting new designers. Give a reason for your answer. A full answer needs a supported judgement as to which method is MORE EFFECTIVE. Justification can be made using any combination of features/ advantages/disadvantages so long as a comparison is being made (i.e. a link between them as opposed to separate points). Exemplar responses: Interviews are likely to be more effective (1) because Clarks can assess their knowledge of fashion (CONT). A reference is unlikely to include this information unless they previously worked for another fashion business (+2). Clarks is likely to find interviews more effective (1) because they can make their own assessment of how the candidate may work with employees. Whereas a reference provides the opinion of the previous employer (NUT (+1)). References are better (1) for Clarks. References evidence whether the applicant worked efficiently with other employees when designing shoes (CONT). Interviews cannot tell you this (+2). References are best (1) because they are cheaper as you only need time to read through the reference for each candidate. An interview would mean spending lots more time asking questions to candidates (NUT (+1)).	3 AO3b 3	One mark for a recommendation of whether Clarks should use interviews or references. PLUS Two marks for a contextual justification of the recommendation whether Clarks should use interviews or references to select new designers. Double tick OR One further mark for a non-contextual recommendation of the judgement whether Clarks should use interviews or references to select new designers. Single tick in margin NB: Context, rather than application, required for full marks. NB Justification is why one method is BETTER THAN the other for the business (rather than just good for business). A comparison is required; therefore, the response must cover both methods to gain a mark for justification. I.e. Positive point for one method compared with rejected option (even if the comparative justification for the rejected option is basic e.g. 'cannot do' or 'doesn't allow').
			ARA		

	NB: If two separate points are made i.e. one about interview and one about references, there must be a comparative link i.e. both about degree of detail, both about cost, both about honest, etc.
	To gain full marks the justification must also be contextual (but not necessarily applied).

C	uestion	Answer	Mark	Guidance
18	(a)	Creativity is one characteristic of an entrepreneur.	1 AO1a 1	One mark for a characteristic of an entrepreneur.
		Identify one other characteristic of an entrepreneur. Indicative content:		Answers do not need to relate to SJ Salon.
		Risk takingDeterminationConfidence		Do not accept 'creativity' (or 'synonyms such as 'innovative') as this is excluded by the question.
				Accept synonyms of the indicative content e.g. 'perseverance' for 'determination' or 'self-assured' for 'confidence', etc.
				NB: Indicative content, do not accept other character traits such as 'motivated' or 'well organised', 'resilient', 'teamwork' and 'hardworking'.

18 (b)	Analyse two advantages for SJ Salon of using cost-plus pricing. Understanding may include: Ensures price exceeds costs/costs are covered (depending on sales) Ensures profitability/a profit/a markup/a profit margin/avoid a loss (depending on sales) Can change the price easily/quickly	6 AO1b 2 AO2 2 AO3a 2	One mark for each advantage for a business of cost-plus pricing, up to a maximum of two marks. No further marks can be gained without understanding. One further mark for each application to SJ Salon, up to a maximum of two marks.
	 Application may include: Employ one part-time employee and one full-time employee A working week is 40 hours Recruiting two new part-time employees Business been profitable since 2014 National hairdresser planning to open a salon in the town 66 customers said quality more important than price 84 customers would try the competition if prices were cheaper 		One further mark for analysis of an advantage of cost-plus pricing for a business, up to a maximum of two marks. NB: Analysis must be business-facing (including impacts on partners since the business is unincorporated). Do not credit impacts on customers or employees.
	Analysis may include: Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, profit margin, avoiding a loss, competitive advantage, reputation, expansion, efficiency, productivity, customer service, reinvest profit, business development, better lifestyle, etc. Exemplar responses: Can easily adjust the price (1) to ensure that the labour cost of the two additional employees (APP) is covered so that a profit is still made (+1). Cost-plus pricing ensures that price always exceeds costs (1). This avoids the salon making a loss (+1).		NB: No reward for what cost-plus pricing is.
	ARA		

Analyse one advantage for SJ Salon of each method of 18 (i) 6 For each method: (c) AO1b 2 One mark for an advantage for a business communication. AO2 2 of using the method. AO3a 2 Weekly team meeting **Understanding may include:** No further marks can be gained without Can check for understanding/misunderstanding/ understanding. attention/inattention One further mark for application to SJ Supports teamworking APP Salon. Improved relationship between employees and employer Motivating/motivation/improved work ethic One further mark for analysis of the Can emphasise points using body language/facial advantage for a business of the method. expressions/visual aids • Owners get immediate/real time responses **Application may include:** NB: Analysis must be business-facing. • 200 customers completed a questionnaire Employ one part-time employee and one full-time employee **NB:** No reward for what communication is. Recruiting two new part-time employees No reward for what meetings are. Jamila thinks it is more important to keep customers satisfied No reward for what email is. Concerned about the additional competition Do **not** reward responses that solely refer to Analysis may include: features of the methods e.g. staff meet together, Common analytical comments (which must stem from the reason two-way communication, verbal discussion, can stated) include positive impacts on market share, revenue, profit, raise questions, body language, facial profit margin, avoiding a loss, competitive advantage, reputation, expressions, written record, can get receipts, etc. expansion, efficiency, productivity, customer service, labour The advantage for business of these is required to turnover, motivation, etc. award a mark. **Exemplar responses:** Meeting: The owners can check everyone understands (1). This will help Feel valued (0) – advantage to employee rather increase customer satisfaction (+1), which is very important since than advantage for the business. the national hairdresser is about to open a salon in the town (APP). Enhances employee motivation (1) which could increase customer service (+1).

Weekly email **Understanding may include:** Email: Cheap (0) TV • Time efficient/takes little time/quick Free (0) Message can be sent to many recipients at once Easy (0) TV Does not need scheduling/diarising • Can be accessed anytime/anywhere/remotely Can be kept/referred back to/read multiple times • Can emphasise points using highlights/underlining/italics/ capitals, etc • More useful for complex/numerical information **Application may include:** • 200 customers completed a questionnaire Employ one part-time employee and one full-time employee Recruiting two new part-time employees Jamila thinks it is more important to keep customer satisfied Concerned about the additional competition **Analysis may include:** Common analytical comments (which must stem from the reason stated) include positive impacts on market share, revenue, profit, profit margin, avoiding a loss, competitive advantage, reputation, expansion, efficiency, productivity, customer service, labour turnover, motivation, etc. **Exemplar responses:** The content of the email can be referred back to in the future (1)

which should help improve customer service (+1) to combat the

Sending an email is time efficient (1) which should help improve

effect of the new national salon opening (APP).

productivity (+1).

4	0 1	(0)	/::\	Decommend whether a wealthy meeting are wealthy and it		One mark for a judgement of whather C.
1	ð	(c)	(ii)	Recommend whether a weekly meeting or a weekly email would	3 AO3b 3	One mark for a judgement of whether SJ
				be the more appropriate method of communication for SJ Salon	AUSD 3	Salon should use a weekly meeting or
				to use. Give a reason for your answer.		email.
				A full agreement and a grown agreed in discourse of an experience which weather dis-		DLUG
				A full answer needs a supported judgement as to which method is MORE APPROPRIATE.		PLUS
				MORE APPROPRIATE.		Two marks for a sontoxtual justification of whather
				Justification can be made using any combination of factures/		Two marks for a contextual justification of whether SJ Salon should use a weekly meeting
				Justification can be made using any combination of features/ advantages/disadvantages so long as a comparison is being made		or email.
				(i.e. a link between them as opposed to separate points).		Double tick
				(i.e. a lilik between them as opposed to separate points).		in margin
				Exemplar responses:		OR
				The company should use a <u>meeting</u> (1). All employees can meet		OK
				together once a week helping SJ Salon's newly enlarged staff team		One further mark for a non-contextual
				(CONT) work together effectively to satisfy customers. Emails do not		justification of whether SJ Salon should
				involve any staff interaction so do not help teamworking (+2).		use a weekly meeting or email. Single tick
				involve any drain interaction de de not nelp teamworking (12).		in margin
				The company should use a meeting (1). All employees can meet		in margin
				together once a week to help the staff work together as a team.		NB: Context, rather than application, required for
				Emails do not involve any staff interaction so do not help		full marks.
				teamworking (NUT (+1)).		Tall Hairo.
				todanivorking (110 i (11)).		NB Justification is why one method is BETTER
				A weekly email should be chosen (1). Three of the employees work		THAN the other for the business (rather than just
				part-time (CONT) so finding a time when everyone is available to		good for business). A comparison is required;
				have a staff meeting will be difficult. An email can be read at any		therefore, the response must cover both
				time (+2).		methods to gain a mark for justification.
						I.e. Positive point for one method compared with
				A weekly email should be chosen (1). Finding a time when everyone		rejected option (even if the comparative
				is available to have a staff meeting will be difficult. An email can be		justification for the rejected option is basic e.g.
				read at any time (NUT (+1)).		'cannot do' or 'doesn't allow').
				ARA		'
						NB: If two separate points are made i.e. one
						about meetings and one about email, there must
						be a comparative link i.e. both about time (accept
						quicker than), both about cost (accept cheaper
						than), both about accessibility, etc.
- 1						<u> </u>

price 134 do not consider quality more important than price 18 more customers would try the rival if price cheaper than those who thought that quality was more important etc	18	(d)*	 134 do not consider quality more important than price 18 more customers would try the rival if price cheaper than those who thought that quality was more important 	9 AO1a 1 AO1b 1 AO2 2 AO3a 2 AO3b 3 (Quant 2)	Use marking grid to assess skill levels. Annotate as: 1 mark for knowledge 1 mark for understanding Up to 2 marks for quantitative application* Up to 2 marks for analysis Up to 3 marks for evaluation *Application assesses quantitative skills and refet to the use of data only. Knowledge — a business plan is a document (rather than a thought/idea or process). Understanding — a named item of content within the definition. Analysis business-facing pros or cons. Evaluation — the decision must be explicit for 1 mark. For two marks there must be a valid justification. For strong evaluation i.e., the full three marks, the evaluation must be contextual.
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- Any relevant calculation regarding other quantitative data including:
 - The salon now has 4 employees
 - o The salon now employs 3 part-time workers
 - The salon has 2 partners
 - o 6 people work in the salon
 - o Number of employees has doubled i.e. 2 to 4
 - SJ Salon has been open for 10 years
 - o The business plan has not been updated for 10 years
 - It would take Sam 75%/three-quarters of a working week to write the business plan
 - o etc

Analysis:

- Pros of writing a business plan
 - set/adapt goals
 - inform stakeholders
 - attract investors
 - create strategies
 - o obtain finance
 - monitor progress
 - o measure success
- · Cons of writing a business plan
 - Time
 - o Cost
 - Opportunity cost (time could be spent doing something else)

Evaluation may include:

A clear decision as to whether Sam should or should not write a new business plan. This decision should be justified using relevant argument. For full marks the justification needs to be contextual.

A business plan is a document (K). It contains information on business aims (U) and the target market.

Exemplar response:

42% (APP) of customers would consider having their hair cut at the new hairdressing salon if it were cheaper which is concerning for SJ Salon.

One advantage of writing a new plan is that it may help the salon develop a new USP (AN) which could help retain its current customers.

However, creating a business plan will take a long time (AN) and will mean Sam will lose three-quarters (APP) of a week's revenue.

I think that Sam should write a new business plan (EVAL). The additional competition is a concern for SJ Salon, especially as over 40% of customers would consider having their hair cut there (CONT). By writing a bit of the plan each week, Sam can make time to update the plan and keep his customers satisfied, so that the partners are clear how they will deal with the competition (EVAL) (EVAL).

Q18(d)* Evaluate, using the data in Text 3, whether Sam should write a new business plan.

	Knowledge	Understanding	Application	Analysis	Evaluation
01	(1 mark)	(1 mark)	(2 marks)	(2 marks)	(3 marks)
Good	1 mark Knowledge that a business plan is a specific document (rather than a process).	1 mark Understanding of the content of a business plan. [U]	2 marks Two demonstrations of quantitative skill. [APP] [APP]	2 marks One pro and one con (business facing) of a business plan. [AN] [AN]	3 marks A justified contextual judgement as to whether SJ Salon should write a new business plan. [EVAL] [EVAL] [EVAL] 2 marks A justified judgement as to whether SJ Salon should write a new business plan. [EVAL] [EVAL] [EVAL]
Limited					
			1 mark	1 mark	1 mark
			One demonstration of quantitative skill.	One pro or con (business facing) of a business plan.	A decision as to whether SJ Salon should write a new business plan.
			[APP]	[AN]	[EVAL]

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