



Oxford Cambridge and RSA

June 2025

To be opened upon receipt

GCSE (9–1) Music

J536/05 Listening and Appraising

Instructions for Examinations Officers and Invigilators



INSTRUCTIONS

- Examinations Officers should read the instructions on page 2 of this document.
- Invigilators should read the instructions on page 3 of this document.

INFORMATION

- This document has 4 pages.

INSTRUCTIONS FOR EXAMINATIONS OFFICERS

J536/05 MUSIC

The music track for GCSE Music component J536/05 Listening and Appraising will be available to download from <https://digitalfiledespatch.ocr.org.uk/> **two working days** before the examination.

You **must** download and check the quality of the music track in advance of the examination.

We recommend you test the music track using the equipment you intend to use during the examination.

The music track must be tested under secure conditions within the Centre.

After testing in a sound-secure environment, the music track **must be stored securely** electronically and only accessible to an Examinations Officer or a person authorised by the Head of Centre, or if it will be used on a USB or similar device, must be locked away in the centre's secure storage until the examination.

The music track must not be removed from the Centre before the examination date.

FOR THE EXAM

- It is recommended that the music track is played with the bass and treble (or graphic equalisers) set in the mid-position or adjusted before the examination to the best quality of sound reproduction.

FAULTY FILES

If a major fault is identified with the music track which cannot be overcome by adjusting the controls on your equipment, **contact the OCR Customer Support Centre on 01223 553998** and a replacement file will be arranged for download.

Please do **not** email the faulty file. A secure method of transfer back to OCR will be made available.

NOTICE

Centres are reminded that the music track remains the property of OCR.

The music tracks will be removed from the Digital File Despatch system 3 hours after the examination start time.

Music tracks are subject to the Copyright Act and OCR will **not** be able to release copies of tracks after the exam.

All rights of the manufacturers and owners of the recorded works are reserved. Unauthorised public performance, broadcasting or copying of the whole or any part of the music track is prohibited.

INSTRUCTIONS FOR INVIGILATORS

J536/05

GENERAL INFORMATION:

- The following instructions to invigilators are a supplement to the JCQ Instructions for Conducting Examinations.
- The examination is in **ONE** section lasting the duration of the music track. There is no break.
- Candidates may write in pen **or** pencil. All answers are to be written on the question paper provided. Extra paper must **not** be used.
- Full instructions to candidates are recorded on the music track, which must be played continuously. The timed pauses are pre-recorded.

INSTRUCTIONS - CONDUCT OF THE EXAMINATION:

- The question papers for the J536/05 examination are provided in sealed envelopes, which must be opened in the presence of candidates.
- Give each candidate a copy of the question paper. They are permitted to read the Instructions on the front page, writing Name, Centre Number and Candidate Number in the spaces provided.
- Start the music track and play continuously.
- The music track contains pre-recorded pauses at the beginning to read the questions (2 minutes) and at the end to complete responses (3 minutes).
- The examination is timetabled for 1 hour 30 minutes, however it may **not** last for the full 1 hour 30 minutes.
- The examination finishes once the music track states that this is the end of the examination, even if this is **not** the full 1 hour 30 minutes. Tell the candidates to stop writing at this point.
- Collect up the question papers.

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