

Unit Title:	Develop and evaluate operational plans for own area of responsibility
Level:	5
Credit value:	6
Guided learning hours:	25
Unit accreditation number:	Y/600/9588

## Unit purpose and aim

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This unit aims to allow learners the opportunity to develop the knowledge, skills and understanding to develop, implement, monitor and review operational plans for own area of responsibility.

<b>Learning Outcomes</b> The learner will:	<b>Assessment Criteria</b> The learner can:	<b>Exemplification</b>
1 Be able to align the objectives of own area of responsibility with those of the organisation	1.1 Appraise an organisation's short- to medium-term business plans 1.2 Identify the operational objectives of own area of responsibility 1.3 Analyse and align the objectives of own area of responsibility with those of the organisation	
2 Be able to develop operational plans in line with objectives	2.1 Develop and agree operational plans for own area of responsibility that are compatible with those of other areas 2.2 Analyse risks associated with operational plans and include contingency arrangements	
3 Be able to gain support for and implement operational plans	3.1 Communicate operational plans to colleagues and stakeholders 3.2 Gain support for operational plans from stakeholders 3.3 Implement operational plans	

<p>4 Be able to monitor and evaluate operational plans</p>	<p>4.1 Identify measurable criteria and relevant sources of information that can be used to evaluate operational plans</p> <p>4.2 Develop procedures for monitoring identified measurable criteria</p> <p>4.3 Use identified sources of information to monitor and evaluate an operational plan</p> <p>4.4 Reflect on own and others' experiences and use these to inform future actions</p> <p>4.5 Evaluate performance against an operational plan and make recommendations that identify good practice and areas for improvement</p>	
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## Assessment

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This unit needs to be assessed in line with the Skills for Care and Development QCF Assessment principles.

Assessment decisions for competence based learning outcomes (eg those beginning with 'Be able to') must be made in a real work environment by an occupationally competent assessor. Any knowledge evidence integral to these learning outcomes may be generated outside of the work environment but the final assessment decision must be within the real work environment.

This unit is competence based. This means that it is linked to the candidate's ability to competently perform a range of tasks connected with their work. This unit may be assessed using any method, or combination of methods, which clearly demonstrates that the learning outcomes and assessment criteria have been met. This unit requires workplace assessment of occupational competence.

Competence based assessment must include direct observation as the main source of evidence.

## Guidance on assessment and evidence requirements

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OCR does not stipulate the mode of delivery for the teaching of the content of this unit. Centres are free to deliver this unit using any mode of delivery that meets the needs of their candidates. Centres should consider the candidates' complete learning experience when designing learning programmes.

## Details of relationship between the unit and national occupational standards

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This unit has been developed by Skills for Care and Development in Partnership with Awarding Organisations. It provides a key progression route between education and employment (or further study/training leading to employment). It is directly relevant to the needs of employers and relates to national occupational standards developed by Skills for Care and Development.

## Additional information

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For further information regarding administration for this qualification, please refer to the OCR document '*Administrative Guide for Vocational Qualifications*' (A850).

The *OCR Children and Young People's Workforce Centre Handbook* contains important information for anyone delivering, working towards or involved with the Children and Young People's Workforce qualifications, of which this unit forms a part. This can be downloaded from OCR's website [www.ocr.org.uk](http://www.ocr.org.uk).

This unit is a shared unit. It is located within the subject/sector classification system 01 Health, Public Services and Care and 01.5 Child Development and Well Being.