

Preparing to Work in Adult Social Care

04700 OCR Level 2 Certificate in Preparing to Work in Adult Social Care

04701 OCR Level 3 Certificate in Preparing to Work in Adult Social Care

Main features of the qualifications

- *These qualifications have been developed to meet specific needs in England*
- *The Level 2 Certificate in Preparing to Work in Adult Social Care is available to learners aged pre-16 and above.*
- *It is anticipated that these qualifications will have a wide use in the sector and be included in the apprenticeship framework for the sector*
- *There will also be opportunity in schools and colleges to use this qualification as a stand-alone qualification to prepare learners for work in the sector*
- *Both qualifications have been accredited as part of the Qualifications and Credit Framework*
- *All units have been assigned a level and a credit value*
- *There is an opportunity for both full award and unit certification*
- *The units mirror the knowledge elements of the mandatory units in the related Diplomas in Health and Social Care; thus there will be opportunity to have achievement of the knowledge recognised through the RPL process if learners progress to the diplomas.*

Introduction

These qualifications aim to assess knowledge around the following core areas relating to working in adult social care: communication, equality, diversity and inclusion, personal development, the role of the social care worker, handling information, health and safety, safeguarding, duty of care and person-centred approaches.

Target audience

These qualifications are aimed at learners interested in, or new to, working in adult social care in England. It is anticipated that these qualifications will have a wide use in the sector and be included in the apprenticeship framework for the sector.

Qualification Structure

OCR Level 2 Certificate in Preparing to Work in Adult Social Care

In order to achieve this qualification, candidates must achieve a total of 20 credits from 9 mandatory units.

Mandatory units	OCR Unit No.	SSC Unit No.	Unit Title	Unit Accreditation No. (UAN)	Credit	Level	GLH
	1	PWCS21	Principles of communication in adult social care settings	L/602/2905	2	2	17
	2	PWCS22	Principles of personal development in adult social care settings	L/602/3035	2	2	17
	3	PWCS23	Principles of diversity, equality and inclusion in adult social care settings	H/602/3039	2	2	18
	4	HSC024	Principles of safeguarding and protection in health and social care	A/601/8574	3	2	26
	5	SHC024	Introduction to duty of care in health, social care or children's and young people's settings	H/601/5474	1	2	9
	6	PWCS25	Understand the role of the social care worker	A/602/3113	1	2	9
	7	PWCS26	Understand person-centred approaches in adult social care settings	J/602/3180	4	2	34
	8	PWCS27	Understand health and safety in social care settings	R/602/3179	4	2	40
9	PWCS28	Understand how to handle information in social care settings	Y/602/3118	1	2	9	

OCR Level 3 Certificate in Preparing to Work in Adult Social Care

In order to achieve this qualification, candidates must achieve a total of 21 credits from 9 mandatory units.

Mandatory units	OCR Unit No.	SSC Unit No.	Unit Title	Unit Accreditation No. (UAN)	Credit	Level	GLH
	1	PWCS31	Principles of communication in adult social care settings	R/602/2906	2	3	17
	2	PWCS32	Principles of personal development in adult social care settings	R/602/3036	2	3	19
	3	PWCS33	Principles of diversity, equality and inclusion in adult social care settings	M/602/3044	2	3	19
	4	HSC024	Principles of safeguarding and protection in health and social care	A/601/8574	3	2	26
	5	SHC34	Principles for implementing duty of care in health, social care or children's and young people's settings	R/601/1436	1	3	5
	6	PWCS25	Understand the role of the social care worker	A/602/3113	1	2	9
	7	PWCS36	Understand person-centred approaches in adult social care settings	R/602/3182	4	3	37
	8	PWCS37	Understand health and safety in social care settings	L/602/3178	5	3	49
9	PWCS38	Understand how to handle information in social care settings	D/602/3119	1	3	9	

Progression opportunities

Candidates have the opportunity to progress within the suite of qualifications.

For example, a candidate achieving a Level 2 Certificate in Preparing to Work in Adult Social Care may get recognition for higher level achievement by progressing to the OCR Level 3 Certificate in Preparing to Work in Adult Social Care.

Candidates also have the opportunity to map the achievement of units from these qualifications to OCR's Diplomas in Health and Social Care.

Form of assessment

The Level 2 and 3 Certificates in Preparing to Work in Adult Social Care

To show that they have the required knowledge and understanding, candidates have to provide evidence that they have met the requirements of the learning outcomes and assessment criteria in full and to the depth and breadth set out in the specifications.

OCR will produce a model assignment for each unit of OCR's Level 2 and 3 Certificates in Preparing to Work in Adult Social Care. Candidates can use these to generate evidence for the units. The model assignments give a format for the evidence for each task, but tutors will have flexibility to change the type and format of evidence to suit the needs of individual candidates.

Centres do not, however, have to use the OCR model assignments. Centres can either adapt the OCR model assignments or devise their own assignments, work books or tasks for the purposes of assessment.

The assignments will be assessed in the centre and externally moderated by an OCR Examiner-moderator.

Certification

There will be opportunities for candidates to claim both full award and unit certification.

The full award certificate will show the qualification title and QCA accreditation information.

The unit certificate will also show the credit value of the unit achieved.

Qualification support

OCR's website, www.ocr.org.uk, contains an area dedicated to these qualifications. The Centre Handbook components, including guidance on the assessment and the units can be downloaded from this web page.

If you need clarification on any aspect of the assessment or administration of these qualifications, please contact OCR's Customer Contact Centre on **024 76 851509**.

OCR runs a regular programme of training workshops for tutors and assessors. For more details, please contact OCR's Training and Customer Support Team on **024 76 496398**.

What to do next?

To seek approval to offer this qualification, please apply on-line following the step-by-step guide to applying for approval for vocational qualifications indicated on our 'Centre Approval' webpage.

You might be interested to know that OCR staff are available to help with any aspect of setting up a vocational assessment centre. Through an advisory telephone call or a centre visit, we can assist, not only with the completion of the form, but also provide advice on the following areas:

- identifying potential learners and marketing opportunities
- meeting OCR requirements
- identifying resourcing levels, both in terms of staff and equipment
- the documents you might need for the benefit of the learners and a smooth running centre operation

For further information, please get in touch with our Customer Contact Centre by phone: **(024 7685 1509)**; email: vocational.qualifications@ocr.org.uk; or in writing: OCR Customer Contact centre, OCR, Coventry Office, Westwood Way, Coventry, CV4 8JQ.

A summary of how the approval process works is provided in our *Admin Guide for Vocational Qualifications* (publication ref. code: A850). Our *Fees Booklet* (publications ref. code: A250) lists the charges for centre evaluation, learner entries and certification. Both publications are available to download from our website www.ocr.org.uk

www.ocr.org.uk

OCR customer contact centre

Vocational qualifications

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Email vocational.qualifications@ocr.org.uk

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