Qualification awaiting accreditation

CAMBRIDGE OCR

Sample assessment material

Cambridge OCR Level 3 V Level in Digital Systems and Data

H101

Unit F020: Developing digital solutions

Version 0.1 | November 2026

ocr.org.uk/V Levels

Introduction

This is a sample assessment material (SAM). It is an example Cambridge OCR-set assignment published alongside the specification. It is designed to show the style and tasks you can expect from our set assignments.

As the qualification develops, we may update the set assignment template. To help you get the most from this SAM, we also provide two supporting resources:

- **Assessment story** – this explains the structure of the qualification and our approach to both examined and non-exam assessment.
- **Student guide to NEA assignments** – this provides a summary for your students of key points about their Cambridge OCR-set assignments, including the importance of avoiding plagiarism.

Summary of updates

Section	Change	Version	Date
N/A	First draft – Awaiting accreditation.	0.1	4th November 2026

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Cambridge OCR-set Assignment

Sample assessment material

Cambridge OCR Level 3 V Level in Digital Systems and Data

Unit F020: Developing digital solutions

Scenario Title: Festival Finder

Valid for assessment from <month> 20XX to <month> 20XX.
For use by students beginning the qualification in <month> 20XX.

This is a sample Cambridge OCR-set assignment which should only be used for practice**.**

This assignment **must not** be used for live assessment of students.

The live assignments will be available on our secure website, 'Teach Cambridge'.

The Cambridge OCR administrative codes linked to this unit are:

- unit entry code F020
- certification code H101

The regulated qualification numbers linked to this unit are:

XXX/XXX/X

Duration

About
- 15 hours of supervised time (GLH)
  (work that **must** be completed under teacher supervised conditions)

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Tasks for students and marking criteria

Unit F020: Developing digital solutions

Scenario Title: Festival Finder

Valid for assessment from <month> 20XX to <month> 20XX.
For use by students beginning the qualification in <month> 20XX.

Scenario

Festival Finder is a small organisation that promotes local music, arts, food and community events across the West Midlands.

Festival Finder currently manages event enquiries and ticket reservations using telephone calls, emails and paper records. This process makes it difficult to track reservations and maintain accurate ticket availability.

Festival Finder wants a digital solution that enables customers to find events and reserve tickets. The system must ensure ticket reservations do not exceed event capacity, automatically update ticket availability when reservations are created, amended or cancelled, and calculate the total reservation cost based on ticket price and quantity. Festival Finder does not take payment for the ticket reservations.

Customers need to be able to search for published events, view event information and reserve tickets for events that match their interests, requirements and accessibility needs. They may search for events using criteria such as category, location, date, cost or accessibility information.

Customers need to know whether enough tickets are available before making a reservation. They also need confirmation that their reservation has been recorded.

Administrative staff need to be able to create, update and publish event information, manage ticket availability and maintain reservation records. Staff also need to be able to identify event availability quickly when responding to customer enquiries.

The information managed by Festival Finder includes event name, category, location, date admission cost, capacity, accessibility features and ticket reservations. They want event information to be accurate, easy to manage and available when required.

Each event must have a unique reference, and reservations must have a unique reservation reference.

Festival Finder requires staff to access and manage information accurately and securely. They have identified the need for a solution that is easy to navigate, supports users with different levels of digital experience and helps ensure that information is managed appropriately.

Personal information and administrative functions must be protected from unauthorised access. Staff should only be able to access the information needed for their role. Customers must not be able to view another customer's reservation information. They also want the

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digital solution to be practical to maintain, suitable for future expansion and capable of reducing administration time while improving the accuracy and accessibility of event information.

Festival Finder requires a working hi-fidelity prototype of the digital solution that can be tested and refined before being fully developed.

An extract of the information currently held by Festival Finder is shown below.

Event details:

Event Name	Category	Location	Event Date	Admission Cost	Capacity	Accessibility Information
Birmingham Summer Sounds	Music	Birmingham	14-Jun	£18.00	500	Wheelchair access, Accessible toilets
Black Country Food Festival	Food	Dudley	28-Jun	£6.00	250	Wheelchair access
Creative Arts Showcase	Arts	Coventry	05-Jul	£12.00	150	Wheelchair access, Hearing loop
Community Celebration Day	Community	Wolverhampton	19-Jul	Free	400	Wheelchair access, Accessible parking
Jazz by the Lake	Music	Solihull	02-Aug	£15.00	300	Wheelchair access
Street Food Weekend	Food	Walsall	16-Aug	£5.00	350	Wheelchair access, Accessible toilets
Makers and Creators Fair	Arts	Warwick	30-Aug	£4.00	200	Wheelchair access, Assistance dogs welcome
Heritage and Culture Festival	Community	Stratford-upon-Avon	13-Sep	Free	450	Wheelchair access, Accessible toilets
Indie Music Live	Music	Coventry	27-Sep	£14.00	275	Wheelchair access
Artisan Food Market	Food	Birmingham	11-Oct	£3.00	300	Wheelchair access, Accessible parking
Autumn Arts Weekend	Arts	Worcester	25-Oct	£10.00	180	Hearing loop, Wheelchair access
Community Wellbeing Fair	Community	Dudley	08-Nov	Free	250	Wheelchair access, Quiet area available
Winter Folk Festival	Music	Stratford-upon-Avon	22-Nov	£16.00	320	Wheelchair access, Accessible toilets
Festive Food and Drink Show	Food	Coventry	06-Dec	£8.00	400	Wheelchair access
Winter Arts Exhibition	Arts	Birmingham	20-Dec	£7.50	220	Wheelchair access, Hearing loop

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Ticket reservations:

Customer name	Email address	Event	Number of tickets
Amelia Smith	amelia.smith@email.com	Birmingham Summer Sounds	4
Muhammad Khan	muhammad.khan@email.com	Street Food Weekend	2
Olivia Jones	olivia.jones@email.com	Makers and Creators Fair	5
Harpreet Singh	harpreet.singh@email.com	Creative Arts Showcase	4
Isla Campbell	isla.campbell@email.com	Artisan Food Market	3
Rhys Williams	rhys.williams@email.com	Indie Music Live	2
Aisha Begum	aisha.begum@email.com	Community Celebration Day	7
Jack O'Connor	jack.oconnor@email.com	Heritage and Culture Festival	3
Sophie Davies	sophie.davies@email.com	Jazz by the Lake	2
Ethan Brown	ethan.brown@email.com	Black Country Food Festival	10

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Task 1

Explain requirements and recommend the digital solution scope

Topic A is assessed in this task.

The task is to:

a) Explain the client requirements, end-user needs and intended outcomes for Festival Finder's digital solution.

b) Analyse the problem and recommend an appropriate solution scope. Your analysis must include inputs, outputs, constraints, assumptions, dependencies and success criteria, and distinguish between essential and desirable requirements.

Your evidence **must** include:

- Written evidence, which may include supporting tables and/or diagrams where appropriate.

Total marks for Task 1: 12 marks

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Marking criteria and guidance – Task 1

Task 1a:	**Explain** client requirements, end-user needs and intended outcomes [AO1.2x2, AO2.2x4]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**Two** client requirements, end-user needs **and** intended outcomes are included with **limited** explanation.
	2	**Secure:**	**More than two** client requirements, end-user needs **and** intended outcomes are included with **limited** explanation.
Mark Band 2	**3**	**Just:**	**More than two** client requirements, end-user needs **and** intended outcomes are included with **clear** explanation.
	4	**Secure:**	**Most** of the **main** client requirements, end-user needs **and** intended outcomes are included with **clear** explanation.
Mark Band 3	**5**	**Just:**	**Most** of the **main** client requirements, end-user needs **and** intended outcomes are included with **detailed** explanation.
	6	**Secure:**	**All relevant** client requirements, end-user needs **and** intended outcomes are included with **detailed** explanation.
Assessment guidance: • For each mark band students **must** explain the required number of client requirements, end-user needs **and** intended outcomes. • Students **must** distinguish between the organisation's stated requirements and the underlying needs of its end-users where relevant. • Students **could** use content from Topics A1 and A2.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 1b	**Analyse** the problem and recommend an appropriate solution scope. [AO2.1x2, AO2.5x2, AO3.3x2]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**Two** aspects of the problem are identified with **limited** analysis **and** recommendations.
	2	**Secure:**	**More than two** relevant aspects of the problem are identified with **limited** analysis and recommendations.
Mark Band 2	**3**	**Just:**	**More than two** aspects of the problem are **partially** analysed with appropriate recommendations.
	4	**Secure:**	**Most** of the **main** aspects of the problem are **partially** analysed with appropriate recommendations.
Mark Band 3	**5**	**Just:**	**Most** of the **main** aspects of the problem are **comprehensively** analysed with appropriate recommendations.
	6	**Secure:**	**All relevant** aspects of the problem are **comprehensively** analysed with appropriate recommendations.

Assessment guidance:

- Students **must** consider relevant inputs, outputs, constraints, assumptions, dependencies and success criteria, and distinguish between essential and desirable requirements in their analysis.
- Students **could** use content from Topic A2.

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 2

Design the digital solution

Topics B and C are assessed in this task.

The task is to:

Using design documentation, create a solution proposal suitable for development. Your proposal must include:

a) Algorithm and logical process designs showing the input, processes, decisions and outputs.

b) Data structure designs showing how the required data will be organised, validated, related and stored.

c) User interface and user interaction designs that consider system behaviour, navigation, accessibility and feedback.

d) Justify your design decisions, assumptions and constraints in relation to user needs, requirements, success criteria and relevant governance considerations, including consideration of alternative approaches where appropriate.

e) Communication of the proposed solution in a form suitable for both technical and non-technical audiences. (**S**)

Your evidence **must** include:

- Design documentation - this must contain sufficient detail to allow another person to understand and develop the proposed solution.
- Written evidence to support and justify the proposal.

Total marks for Task 2: 24 marks

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Marking criteria and guidance – Task 2

Task 2a	**Design** algorithms **and** logical processes [AO1.3x1, AO2.2x3, AO2.4x2]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**One** algorithm **or** logical process design is provided with **limited** detail.
	2	**Secure:**	**More than one** algorithm **or** logical process design is provided with **limited** detail.
Mark Band 2	**3**	**Just:**	**More than one** algorithm **and** logical process design is provided with **clear** detail.
	4	**Secure:**	**Most** of the **main** algorithm **and** logical process designs are provided with **clear** detail.
Mark Band 3	**5**	**Just:**	**Most** of the **main** algorithm **and** logical process designs are provided with **comprehensive** detail.
	6	**Secure:**	**All relevant** algorithm **and** logical process designs are provided with **comprehensive** detail.

Assessment guidance:

- To achieve mark band 1, students must apply the required number of **either** algorithm **or** logical process designs **or** the required number across both. For mark bands 2 and 3, students must apply the required number of **both** algorithm **and** logical process designs.
- Students **must** use one or more appropriate representations to communicate the structural logic of the proposed solution. These may include flowcharts or pseudocode methods from Topic B5.
- Students **could** use content from Topics B2 and B3.
- Designs **must** contain enough detail to be interpreted by someone who has not previously seen them.

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 2b	**Design** data structures [AO1.3x1, AO2.2x1, AO2.4x1]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Secure:**	**Three** aspects of the data structure design are included with **limited** detail.
Mark Band 1	**2**	**Secure:**	**Most** of the **main** aspects of the data structure design are included with **clear** detail.
Mark Band 1	**3**	**Secure:**	**All relevant** aspects of the data structure design are included with **comprehensive** detail.
Assessment guidance: • Students **must** show how relevant data will be organised and stored in their data structure designs. • Students **could** use content from Topic B5.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

Task 2c	**Design** user interfaces and user interactions [AO1.3x1, AO2.2x3, AO2.4x2]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**One** interface **or** user interaction design is provided with **limited** detail.
	2	**Secure:**	**More than one** interface **or** user interaction designs are provided with **limited** detail.
Mark Band 2	**3**	**Just:**	**More than one** interface **and** user interaction design is provided with **clear** detail.
	4	**Secure:**	**Most** of the **main** interface **and** user interaction designs are provided with **clear** detail.
Mark Band 3	**5**	**Just:**	**Most** of the **main** interface **and** user interaction designs are provided with **comprehensive** detail.
	6	**Secure:**	**All relevant** interface **and** user interaction designs are provided with **comprehensive** detail.
Assessment guidance: • For mark band 1, students must apply the required number of **either** interface **or** user interaction designs or the required number across both. For mark bands 2 and 3, students must evaluate the required number of **both** interface **and** user interaction designs. • Students **could** use content from Topic B4.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 2d	**Justify** your design decisions, assumptions and constraints in relation to user needs, requirements, success criteria and relevant governance considerations, including consideration of alternative approaches where appropriate. [AO3.3x6]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**One** design decision, assumption, and constraint is documented with **limited** justification.
	2	**Secure:**	**More than one** design decision, assumption and constraint is documented with **limited** justification.
Mark Band 2	**3**	**Just:**	**More than one** design decision, assumption and constraint is documented with **clear** justification.
	4	**Secure:**	**Most** of the **main** design decisions, assumptions and are documented with **clear** justification.
Mark Band 3	**5**	**Just:**	**Most** of the **main** design decisions, assumptions and constraints are documented with **detailed** justification.
	6	**Secure:**	**All relevant** design decisions, assumptions and constraints with are documented **detailed** justification.
Assessment guidance: • For each mark band students **must** justify the required number of decisions, assumptions **and** constraints. • Students **could** use content from Topics B1, B5 and C3.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 2e	**Communicate** the proposed solution. [AO2.5x3] (**S**)		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Secure:**	The proposed solution is communicated with **limited** consideration of audience needs.
Mark Band 2	**2**	**Secure:**	The proposed solution is communicated with **partial** consideration of audience needs. (**S**)
Mark Band 3	**3**	**Secure:**	The proposed solution is communicated with **full** consideration of audience needs. (**S**)

Assessment guidance:

- Students **must** communicate the proposed solution clearly in a form suitable for both technical and non-technical audiences. The communication may form part of the solution proposal rather than being produced as a separate presentation.
- Students need to draw on knowledge and understanding from across the course of study in order to achieve mark bands 2 and 3. (**S**)
- Students **could** use content from Topic C3. and F016 Topic D.

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 3

Create and test a hi-fidelity prototype of the digital solution

Topics A and C are assessed in this task.

The task is to:

a) Create the digital solution using the Task 2 designs. The solution must address the client requirements, end-user needs and intended outcomes from Task 1.

b) Test the digital solution throughout development. Use the test results to identify issues, make appropriate refinements and retest the digital solution. (**S**)

c) Justify any further refinement or development opportunities that could improve the completed solution including any potential use of automated or AI-enabled functionality and associated governance, risks, limitations and human oversight requirements.

Your evidence **must** include:

- Development evidence including development notes, version information and refinement decisions.
- Video or screen recordings that demonstrate the digital solutions functionality.
- Documented test plans
- Written evidence

Total marks for Task 3: 24 marks

Marking criteria and guidance – Task 3

Task 3 assessment guidance:

- Ideally students will create the digital solution designed in **Task 1**. However, if students deviate from their design(s), they should not be penalised when assessing **Task 2**.
- The creation of the digital solution is assessed in **Tasks 3a**, **3b** and **3c**.
- To confirm assessment decisions made for this task, the Cambridge OCR assessor will need to be able to see the final digital solution. Therefore, students **must** provide video/screen recordings of the final digital solution prototype being demonstrated.

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Task 3a	**Create** the digital solution using development tools and techniques [AO1.3x1, AO2.3x1, AO2.4x1]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Secure:**	Development tools **and** techniques are used with **limited** suitability for the task.
Mark Band 2	**2**	**Secure:**	Development tools **and** techniques are used with **some** suitability for the task.
Mark Band 3	**3**	**Secure:**	Development tools **and** techniques are used with **complete** suitability for the task.
Assessment guidance: • Students **could** use content from Topic C1. • Where automated or AI-enabled systems are incorporated into the solution, students **must** consider relevant governance requirements, risks, limitations and the need for human oversight.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 3b	**Create** the digital solution to meet client requirements, end-user needs and intended outcomes [AO2.3x3, AO2.4x3]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**Two** client requirements**,** end-user needs **or** intended outcomes are met with **limited** success.
	2	**Secure:**	**More than two** client requirements, end-user needs **or** intended outcomes are met with **limited** success
Mark Band 2	**3**	**Just:**	**More than two** client requirements, end-user needs **or** intended outcomes are met with **partial** success.
	4	**Secure:**	**Most** of the **main** client requirements, end-user needs **and** intended outcomes are met with **partial** success.
Mark Band 3	**5**	**Just:**	**Most** of the **main** client requirements, end-user needs **and** intended outcomes are met with **complete** success.
	6	**Secure:**	**All relevant** client requirements, end-user needs **and** intended outcomes are met with **complete** success.

Assessment guidance:

- To achieve 1-3 marks, students must meet the required number of **either** client requirements**,** end-user needs **or** intended outcomes **or** the required number across both. For 4-6 marks, students must meet the required number of client requirements, end-user needs **and** intended outcomes.
- Students **must** create a digital solution to meet the client requirements, end-user needs and intended outcomes identified in Task 1.
- Students **could** use content from Topics A1 and C1.
- Evidence for this task will come from the video or screen recordings that demonstrate the digital solutions functionality.

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 3c	**Create** a functioning digital solution [AO2.3x3, AO2.4x3]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**Two** features of the digital solution operate with **limited** functionality.
	2	**Secure:**	**More than two** features of the digital solution operate with **limited** functionality.
Mark Band 2	**3**	**Just:**	**More than two** features of the digital solution operate with **partial** functionality.
	4	**Secure:**	**Most** of the **main** features of the digital solution operate with **partial** functionality.
Mark Band 3	**5**	**Just:**	**Most** of the **main** features of the digital solution operate with **complete** functionality.
	6	**Secure:**	**All relevant** features of the digital solution operate with **complete** functionality.
Assessment guidance: • Students **could** use content from Topic C1. • Evidence for this task will come from the Video or screen recordings that demonstrates the digital solutions functionality.			

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 3d	**Test** the digital solution throughout development [AO1.3x1, AO2.3x5] (**S**)		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Just:**	**Two** tests are completed with **limited** detail.
	2	**Secure:**	**More than two** tests are completed with **limited** detail.
Mak Band 2	**3**	**Just:**	**More than two** requirements are tested with **partial** detail. (**S**)
	4	**Secure:**	**Most** of the **main** requirements are tested with **partial** detail. (**S**)
Mark Band 3	**5**	**Just:**	**Most** of the **main** requirements are tested with **comprehensive** detail. (**S**)
	6	**Secure:**	**All relevant** requirements are tested with **comprehensive** detail. (**S**)

Assessment guidance:

- Students **must** document tests including identification of issues, resolution through refinements and evidence of retesting.
- We recommend that students use the test plan template provided. However, if students use a different template which is appropriate for this task, they **must** not be penalised for doing so.
- Teacher provided templates should not include examples or instructions.
- Students need to draw on knowledge and understanding from across the course of study in order to achieve mark bands 2 and 3. (**S**)
- Students **could** use content from Topic C2 and F015 Topic C

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Task 3e	**Justify** any further refinement or development opportunities that could improve the completed solution including any potential use of automated or AI-enabled functionality and associated governance, risks, limitations and human oversight requirements. [AO3.3x3]		
Response level	**Mark**	**Marking Criteria**	
Mark Band 1	**1**	**Secure:**	**Two** refinements **or** further development opportunities are identified with **limited** justification.
Mark Band 2	**2**	**Secure:**	**More than two** refinements **and** further development opportunities are identified with **clear** justification.
Mark Band 3	**3**	**Secure:**	**Most relevant** refinements **and** further development opportunities are identified with **detailed** justification.

Assessment guidance:

- For mark band 1, students must justify the required number of **either** refinements **or** further developments or the required number across both. For mark bands 2 and 3, students must justify the required number of **both** refinements **and** further development opportunities.
- Students **could** consider functionality, usability, accessibility, efficiency, sustainability and future development opportunities.
- Students could use content from Topic C3.

If your work does not meet Mark Band 1 criteria, you will be awarded zero marks for this task.

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Template for test table

Test number	Test type	Test description	Test data	Expected result	Actual result	Remedial action required	Retest number

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Command words and performance indicators

Command word	Definition
Adapt	Change to make suitable for a new use or purpose.
Analyse	Break information into parts and consider relationships, patterns or characteristics to interpret meaning or suggest impacts using a logical chain of meaning.
Assess	Consider factors that apply and which are the most important or relevant.
Calculate	Work out a numerical answer using appropriate methods.
Choose	Provide an answer from appropriate options.
Complete	Finish a task by adding to given information.
Compare	Provide details about the similarities and differences between two or more items, situations or actions.
Create	Produce an output or artefact in response to a task or problem.
Describe	Give an account that includes all the relevant characteristics, qualities or events.
Draw	Produce a diagram/sketch/graph with sufficient detail to show the answer.
Evaluate	Make a judgement about value, importance or effectiveness, using evidence to support your answer.
Examine(d)	To look at or scrutinise in detail.
Explain	Give reasons for and/or causes of something; make something clear by giving information.
Interpret	Use given information to translate meaning, patterns or relationships.
Justify	Make and support a judgement or offer an opinion using evidence and reasoning.
Measure	Establish a value using a suitable measuring instrument and/or technique.
Outline	Give a short account or summary of the main points.
Plan	Consider, set out and communicate what is to be done.
Plot	Indicate specific feature or locations on given source material.
Recommend	Put forward a supported judgment.
Research	Do a detailed study in order to discover (new) information or reach a (new) understanding.

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Command word	Definition
Set up	Prepare a system or set of equipment for operation.
Suggest	Give possible solutions or ideas for consideration.
Summarise	To sum up or give a short account in your own words.
Use	Apply the information provided or apply prior learning of knowledge, understanding and/or skills. Put acquired skills and methods into action for a given purpose.

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Performance indicator	Definition
Basic	Covers only the main elements, with little or no explanation, detail or application.
Limited	Narrow range; only the more obvious or simplistic aspects are covered.
Simple	Uses a straightforward approach involving few elements and little complexity.
Partial/partially • **appropriate** • **complete** • **accurate**	Includes some of the required elements, but has: • important gaps or unsuitable elements • important parts are missing or unfinished • errors or unclear points
(with/in) Some detail	Includes relevant supporting information beyond the basic points but lacks sustained breadth or depth.
Mostly • **appropriate** • **complete** • **accurate**	Generally relevant and suitable for the purpose, with: • Only minor unsuitable elements • Only minor omissions • Minor errors/unclear points which do not affect overall response
Clear	Easy to understand and organised in a logical order
Effective	Achieves the intended purpose through relevant selection, application or communication.
Developed	Extend and explain ideas using relevant support or examples
Reasoned	Support conclusions or decisions with logical explanation and relevant evidence or principles
Justified/Considered	Takes account of relevant factors, evidence or viewpoints before reaching a judgement, response or opinion.
Detailed	Substantial, specific and relevant information that explores points beyond a general outline.
Comprehensive	Broad and deep coverage of all, or nearly all, relevant aspects.
Thorough	Covers the relevant material carefully and systematically, with key points explored fully.
Appropriate	Suitable for the purpose, context or task throughout
Complete	Includes all required elements, with no important omissions.
Accurate	Correct and precise throughout, no errors or misleading information

Sample

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