Unit Title:	**Advise customers on the fixing and care of tiles**
OCR unit number:	40
Sector unit number:	C.42
Level:	2
Credit value:	6
Guided learning hours:	35
Unit reference number:	R/503/5709

Unit purpose and aim

This unit assesses the occupational competence of individuals who sell tiles and tiling products in a retail environment, and who are responsible for explaining to customers how to fix tiles.

Learning Outcomes	Assessment Criteria
The Learner will: 1 Be able to establish customer requirements for fixing tiles	**The Learner can:** 1.1 ask customers questions to establish: • the nature of the surfaces to be tiled • how the tiled surfaces are to be used • whether there are any existing or planned fixtures, fittings, pipework or cabling • whether there is, or will be, underfloor heating, where a floor is to be tiled 1.2 reach an agreement with customers concerning: • whether tiling is a practical solution for the surface and intended use • how the tiled surfaces are to be finished off • how best to accommodate any existing or planned fixtures, fittings, pipework or cabling • the need for a tanking system, where applicable
2 Be able to explain to customers how to fix tiles	2.1 explain to customers how to fix tiles, including: • how to prepare the surface to be tiled • how to fix and use battens, where applicable • how to waterproof walls before tiling, where applicable

© OCR 2011

Learning Outcomes	Assessment Criteria
	• how to site movement joints, where applicable • what types of adhesive and grout are needed and how to apply these, including the curing and drying times involved • how and in what order to apply products • what tools to use for cutting and drilling tiles, and how to use these safely and effectively • which tiles cannot be cut or drilled and why, where applicable • the methods and materials for fitting, fixing and sealing electrical underfloor heating systems, where applicable • safe working and best practice techniques, including the importance of following manufacturers' instructions
3 Be able to recommend additional products to customers	3.1 explain to customers how to take care of the tiled surfaces they intend to fix 3.2 recommend suitable cleaning and maintenance products to customers

Assessment

This unit requires workplace assessment of occupational competence. It is internally assessed by centre staff and externally assessed by an OCR External Verifier.

The unit is competence-based. This means that it is linked to the candidate's ability to competently perform a range of tasks associated with their work.

If the assessor is unable to make judgements about the specialist skills and knowledge covered by this unit, expert witness testimony must be sought from a person with suitable current experience, to confirm the candidate's competence

The unit needs to be assessed in line with the relevant Sector Skills Council's (SSC's) Assessment Strategy or Principles. Skillsmart Retail's Assessment Principles for Retail Qualifications can be found on their website (www.skillsmartretail.com).

Assessment conducted by an external/peripatetic assessor must adhere to section 4.2.1 of Skillsmart Retail's '*Retail Qualifications Assessment Principles'*. As such, OCR requires the line manager or the owner/manager to sign and date the bottom of each unit Evidence Record Sheet (ERS) to both confirm their involvement and the candidate's competence. This should be on or prior to the signature and date provided by the assessor.

Evidence requirements

OCR does not stipulate the mode of delivery for the teaching of the content of this unit. Centres are free to deliver this unit using any mode of delivery that meets the needs of their candidates. Centres should consider the candidates' complete learning experience when designing programmes of learning.

© OCR 2011

Guidance on assessment and evidence requirements

You should refer to the '*Admin Guide: Vocational Qualifications* (A850)' for *Notes on Preventing Computer-Assisted Malpractice*.

National Occupational Standards (NOS) mapping/signposting

This unit is based on the NOS reference SSR.C264

NOS can be viewed on the relevant Sector Skills Council's website or the Occupational standards directory at www.ukstandards.co.uk.

Functional skills signposting

This section indicates where candidates may have an opportunity to develop their functional skills.

Functional Skills Standards					
English		**Mathematics**		**ICT**	
Speaking and Listening	✔	Representing		Use ICT systems	
Reading		Analysing		Find and select information	
Writing		Interpreting		Develop, present and communicate information	

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications' (A850)* on the OCR website www.ocr.org.uk .