

Business and Communication Systems

A266/01 and 02 Controlled Assessment

Controlled Assessment Cover Sheet

Centre number		Series and year	
Centre name			
Candidate name		Candidate number	

Please fill out the mark awarded for each activity under the correct *Band* and then transfer to the *Task total* column.

Task 1	Band 1	Band 2	Band 3	Task total
Activity a	(1, 2 marks)	(3, 4 marks)	(5, 6 marks)	(6 marks)
Activity b	(1, 2)	(3, 4)	(5, 6)	(6)
Activity c	(1, 2)	(3, 4)	(5, 6)	(6)
Activity d	(1, 2)	(3, 4)	(5, 6)	(6)
Activity e	(1, 2)	(3, 4)	(5, 6)	(6)
Activity f	(1, 2, 3)	(4, 5, 6)	(7, 8, 9)	(9)
Report *	(1, 2)	(3, 4)	(5, 6)	(6)
Task 2	Band 1	Band 2	Band 3	Task total
Content	(1, 2, 3)	(4, 5, 6)	(7, 8, 9)	(9)
Document *	(1, 2)	(3, 4)	(5, 6)	(6)
			Overall total (Transfer to MS1)	

(Figures in brackets are maximum available marks.) (* indicates QWC is assessed)