

Unit Title:	Understanding how to lead a team in active leisure
OCR unit number	1
Sector unit number	F/503/0778
Level:	3
Credit value:	3
Guided learning hours:	17
Unit reference number:	

Unit purpose and aim

This unit assesses the knowledge and understanding that a learner needs in relation to leading a team in an active leisure environment.

Learning Outcomes	Assessment Criteria
<p>The Learner will:</p> <p>1 Understand the team leadership role in active leisure</p>	<p>The Learner can:</p> <p>1.1 Explain the importance of team leadership in active leisure</p> <p>1.2 Summarise the responsibilities of a team leader in an active leisure organisation</p> <p>1.3 Describe different styles of leadership and how they can be applied in different situations</p>
<p>2 Understand the role of emotions and behaviours when leading a team in active leisure</p>	<p>2.1 Explain why it is important for a team leader to be aware of own emotions and the effect that own emotions can have on team members</p> <p>2.2 Explain why it is important for a team leader to be aware of the emotions of team members and how to respond these</p> <p>2.3 Describe how to manage own emotions to achieve a positive outcome when leading a team</p> <p>2.4 Explain how to manage conflict within an active leisure team to achieve best results</p>
<p>3 Understand the value of diversity within a team</p>	<p>3.1 Explain the importance of taking account of different skill sets and characteristics in a team</p> <p>3.2 Describe the different types of skills and characteristics that members of an active leisure team may have</p> <p>3.3 Describe how to make best use of different skill sets and characteristics in an active leisure team</p>
<p>4 Understand the role of communication when leading a team in active leisure</p>	<p>4.1 Explain the importance of effective two-way communication when leading a team in active leisure</p> <p>4.2 Describe situations in which effective two-way communication is particularly important</p>

Learning Outcomes	Assessment Criteria
	4.3 Explain how to use a range of communication techniques when leading a team in active leisure
5 Understand the role of motivating others when leading a team in active leisure	5.1 Explain the importance of motivating others when leading a team in active leisure 5.2 Describe a range of factors that motivate team members when they are working in active leisure 5.3 Explain how to select different ways of motivating others according to the situation and the individuals involved 5.4 Explain what is meant by 'empowerment' and how empowering team members can contribute to team performance 5.5 Describe how to maintain the motivation of team members when the team has experienced setbacks

Learning Outcomes	Assessment Criteria
6 Understand how to provide team members with a sense of direction and common purpose	6.1 Explain the importance of team members having a sense of direction and common purpose 6.2 Explain how to give team members a sense of direction and common purpose 6.3 Describe situations in which a team leader should take direction from a team member

Assessment

All learning outcomes in this unit must be assessed using methods appropriate to the assessment of the knowledge and understanding.

Candidates must provide all of the evidence identified below. All evidence must be produced independently.

Learning outcomes 1 - 6 can be assessed by one or a mixture of:

- Written questions and answers
- Projects
- Assignments.

Evidence requirements

There must be valid, authentic and sufficient evidence for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Guidance on assessment and evidence requirements

This section provides guidance for tutors on the types of assessment activities that can be used and evidence to be produced that will ensure coverage of the learning outcomes and related assessment criteria.

Evidence can be generated in a variety of ways – through completion of OCR-devised workbooks, through centre-devised assignments, projects or tasks or through naturally occurring work-based activities. Any centre-devised assignments, projects or tasks must be cross-referenced to the appropriate learning outcomes and assessment criteria to ensure that full coverage can be achieved.

Portfolios of evidence must be produced independently and centres must confirm to OCR that the evidence is the original work of the candidate. Recording documents are provided on the website for this purpose.

National Occupational Standards (NOS) mapping/signposting

NOS can viewed at www.ukstandards.co.uk.

Occupational standards	Unit number	Title
Leisure Management NOS 2010 (SkillsActive)	A322	Provide leadership in your area of responsibility.

Functional skills signposting

This section indicates where candidates may have an opportunity to develop their functional skills.

Functional Skills Standards					
English		Mathematics		ICT	
Speaking and Listening		Representing		Use ICT systems	✓
Reading	✓	Analysing	✓	Find and select information	✓
Writing	✓	Interpreting	✓	Develop, present and communicate information	✓

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications*' (A850) on the OCR website www.ocr.org.uk .