

Unit Title:	Understanding how to supervise facility maintenance in active leisure
OCR unit number	14
Sector unit number	LM3 - 14
Level:	3
Credit value:	2
Guided learning hours:	13
Unit reference number:	Y/503/0771

Unit purpose and aim

This unit covers the knowledge and understanding that a learner needs in relation to supervising the maintenance, repair and improvement of active leisure facilities and equipment.

Learning Outcomes	Assessment Criteria
<p>The Learner will:</p> <p>1 Understand facility maintenance in active leisure</p>	<p>The Learner can:</p> <p>1.1 Summarise the types of facilities and equipment used in an active leisure environment</p> <p>1.2 Summarise the legal requirements and industry guidelines that apply to maintaining facilities and equipment in an active leisure environment</p> <p>1.3 Explain why it is important to maintain facilities and equipment in an active leisure environment</p>
<p>2 Understand how to ensure active leisure facilities and equipment are maintained to appropriate standards</p>	<p>2.1 Explain why it is important to for team members to understand and support agreed maintenance standards in an active leisure environment</p> <p>2.2 Summarise the resources and training that team members need to maintain facilities and equipment in an active leisure environment</p> <p>2.3 Summarise a range of faults and problems that may occur with active leisure equipment and facilities and the appropriate ways of dealing with these faults and problems</p> <p>2.4 Explain why it is important to keep accurate records of inspections, maintenance and faults</p> <p>2.5 Describe an active leisure organisation's standards and procedures for checking and maintaining its facilities and equipment</p> <p>2.6 Describe the types of external arrangements an active leisure organisation has for the maintenance of its facilities and equipment</p>
<p>3 Understand how to supervise the repair and improvement of active</p>	<p>3.1 Summarise the types of repair and improvements to facilities and equipment that might impact on</p>

Learning Outcomes	Assessment Criteria
leisure facilities and equipment	<p>normal and emergency operating procedures</p> <p>3.2 Describe the types of external contracts an active leisure organisation has for the repair and improvement of its facilities and equipment</p> <p>3.3 Explain the types of arrangements that need to be put in place to minimise disruption to customers and possible health and safety hazards when repairs and improvements are carried out</p> <p>3.4 Describe what should be contained in a plan of work for repair and improvement of facilities and equipment</p> <p>3.5 Explain how to monitor repairs and improvements to make sure specifications and plans are being followed</p> <p>3.6 Summarise the types of problems that may occur during repairs and improvements and how to respond to these</p>

Assessment

All learning outcomes in this unit must be assessed using methods appropriate to the assessment of the knowledge and understanding.

Candidates must provide all of the evidence identified below. All evidence must be produced independently.

Learning outcomes 1 - 3 can be assessed by one or a mixture of:

- Written questions and answers
- Projects
- Assignments.

Evidence requirements

There must be valid, authentic and sufficient evidence for all the assessment criteria. However, one piece of evidence may be used to meet the requirements of more than one learning outcome or assessment criterion.

Guidance on assessment and evidence requirements

This section provides guidance for tutors on the types of assessment activities that can be used and evidence to be produced that will ensure coverage of the learning outcomes and related assessment criteria.

Evidence can be generated in a variety of ways – through completion of OCR-devised workbooks, through centre-devised assignments, projects or tasks or through naturally occurring work-based

activities. Any centre-devised assignments, projects or tasks must be cross-referenced to the appropriate learning outcomes and assessment criteria to ensure that full coverage can be achieved.

Portfolios of evidence must be produced independently and centres must confirm to OCR that the evidence is the original work of the candidate. Recording documents are provided on the website for this purpose.

National Occupational Standards (NOS) mapping/signposting

NOS can viewed at www.ukstandards.co.uk.

Occupational standards	Unit number	Title
Leisure Management NOS 2010 (SkillsActive)	C19	Supervise the maintenance of equipment and facilities.

Functional skills signposting

This section indicates where candidates may have an opportunity to develop their functional skills.

Functional Skills Standards					
English		Mathematics		ICT	
Speaking and Listening		Representing		Use ICT systems	✓
Reading	✓	Analysing	✓	Find and select information	✓
Writing	✓	Interpreting	✓	Develop, present and communicate information	✓

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications*' (A850) on the OCR website www.ocr.org.uk.